

AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
July 14, 2020
1:00pm

A. ADOPTION OF AGENDA

B. DELEGATIONS

1. 1:00 pm – 1:10 pm Presentation of Certificate –Mike Swystun Executive Officer/Public Health Inspector
2. 1:10 pm – 1:30 pm Riversdale Resources – Tyler Riewe Senior Manager of Safety Health and Environment
3. 1:30 pm – 1:50 pm Livingstone Landowners – Norma Dougal and Bobbi Lambright

C. MINUTES/NOTES

1. Council Committee Meeting Minutes
 - June 23, 2020
2. Council Meeting Minutes
 - June 23, 2020

D. BUSINESS ARISING FROM THE MINUTES

E. UNFINISHED BUSINESS

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Quentin Stevick – Division 1
 - Rural Health Care Rally
 - ASB
 - EMS
2. Councillor Rick Lemire – Division 2
3. Councillor Bev Everts– Division 3
 - Pincher Creek Foundation
 - CMCA
 - BMCA
 - FCSS
 - ASB
4. Reeve Brian Hammond - Division 4
5. Councillor Terry Yagos – Division 5

G. ADMINISTRATION REPORTS

1. Operations
 - a) Operations Report
 - Capital Budget Summary, dated July 9, 2020
 - PW Call Log, dated July 8, 2020
 - b) Unauthorized Work on MD Road
 - Report from Administration dates July 2, 2020
2. Development and Community Services
 - a) AES Departmental Update
 - Report from Agricultural Fieldman dated July 9, 2020
 - AES Call Log, dated July 9, 2020

- b) Update on Regional Recreation Plan
 - Verbal report from Director of Development and Community Services
- c) Beaver Mines Fire Hall Lot (Subdivision File No. 2019-0-152) Lot Configuration
 - Report from Director of Development and Community Services, dated July 9, 2020

3. Finance

- a) Q2 Finance Summary
 - Report from Director of Finance dated July 9, 2020

4. Municipal

- a) Chief Administrative Officer Report
 - Report from CAO, dated July 9, 2020
- b) Fencing Invoice 2018
 - Report from Administration dated July 2, 2020

H. CORRESPONDENCE

1. For Action

- a) Lundbreck Community Hall Request for Funding
 - Letter and quote from George Dowson with Lundbreck Citizens Council, received July 7, 2020
- b) Watering Livestock from Drywood Creek
 - Email from Tracy Latham, dated July 8, 2020

2. For Information

- a) STARS Thank You Letter
- b) AMWWP Grant Approval Letter
- c) Economic Recovery Plan Letter
- d) Southern Alberta Grazing School for Women Online Program
- e) STARS Donations Receipt
- f) Community Futures Network of Alberta Announces Succession Matching and Planning Workshop & Masterclass Series

I. NEW BUSINESS

- a) Letter to Minister of Environment and Parks regarding Livingstone Porcupine Regional Advisory Group
- b) Amendment to Terms of Reference of ICF with Town of Pincher Creek
- c) Community Peace Officer Agreement with Town of Pincher Creek

J. CLOSED MEETING SESSION

- a) Road Closure Request – Drummond – Adjacent to SW 6-8-1 W5M – FOIP Section 17
- b) Beaver Mines Water Servicing and Waste Water Collection, Beaver Mines Water Treatment System and Lift Station and Forcemain Budget Update – FOIP Section 17

K. ADJOURNMENT

July 7, 2020

Dear Reeve Hammond and Council,

The Livingstone Landowners Group has been reviewing the Grassy Mountain Coal Mine proposed for the Crowsnest Pass to understand the potential impacts on our area regarding air quality, water quantity and quality as well as livelihood, recreation and environmental impacts on sensitive areas, fish and wildlife.

The problem however, is much larger than the 28 square km Grassy Mountain open pit project. The Provincial Government rescinded the Provincial Coal Policy as of June 1st with the consequence of removing environmental protection to ecologically sensitive areas that previously limited coal development. The Government has continued to remove regulatory barriers to coal development which has resulted in aggressive coal exploration and multiple proposed open pit coal development in the Eastern Slopes, from Chain Lakes to the Castle Park boundary south of Highway 3 (see map in attached briefing document).

There has been virtually no public discussion of the broader risks to the watershed that is the primary source of water for southern Alberta or to the potential long-term economic impacts of ranchers, irrigation users, municipal water supplies, recreational businesses, etc.

Livingstone Landowners Group is concerned, not only about the potential environmental and health issues, but also about the flawed expectation of economic benefits to Alberta. Historically, the economic benefits of coal mines are not achieved and in many cases taxpayers are left to fund the remediation cost and live with the unrecoverable damage. We believe this will be true for the MD of Pincher Creek.

We look forward to the opportunity to present our findings at the Council meeting on July 14th and welcome any discussion you wish to have beforehand regarding our attached briefing document.

Thank you for your time.

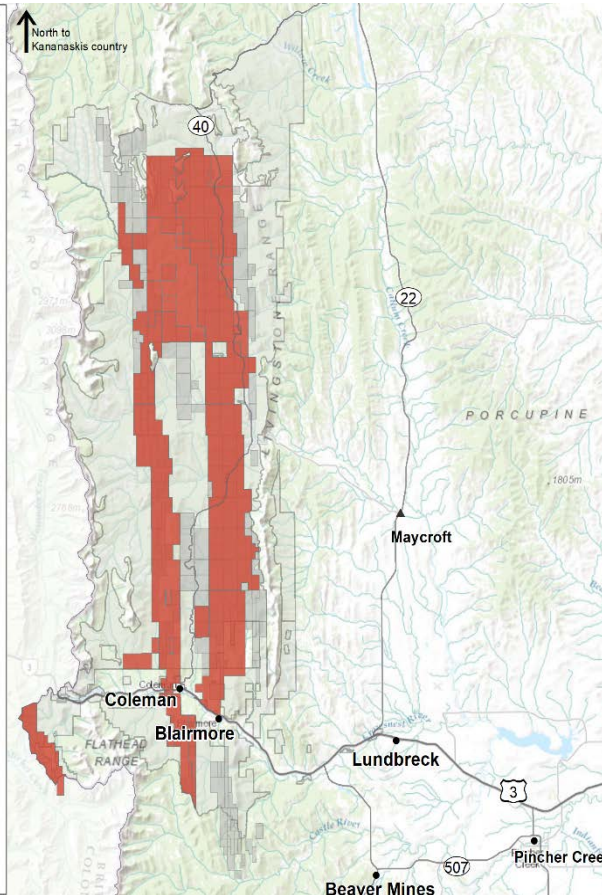
Sincerely,

Norma Dougall,
Vice President, Livingstone Landowners Group,
ndougall@telus.net

Bobbi Lambright
Secretary, Livingstone Landowners Group
bobbi.lambright@gmail.com

BACKGROUND INFORMATION

Coal Mining Threat to the South Eastern Slopes of the Rockies



Alberta's vulnerable South Eastern Slopes and the heart of southern Alberta's water supply are being offered up to international coal firms intent on mountain top removal mining of the area's metallurgical coal.

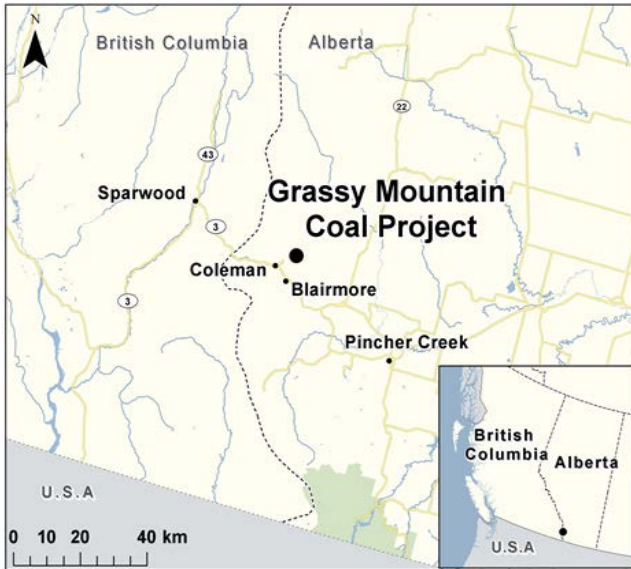
An Alberta government decision to rescind the Coal Policy protections that have been in place since the 1970s has opened the door to intensive coal development in the region.

Coal leases cover an area greater than 500 sq kms (50,000 hectares) of public and private lands from the Castle Park boundary north to Chain Lakes. Significant exploration activity has already been completed and more is underway.

Australian Coal Companies Seeking to Open Six Large Coal Mines

Three large Australian-owned coal mining companies are in various stages of regulatory approval for six extensive mountain top removal coal mines. If approved, these mines could blanket the region south and north of Crowsnest Pass with a series of 40-50 kilometre long swaths of industrial destruction.

Several of the proposed Alberta mine locations (by Riversdale Resources and Elan Coal) are only about 30 km east of Teck Resource's massive mines in the Elk Valley of B.C. These Teck mines have had a devastating impact on the Fording River and the Elk River waterways.



Grassy Mountain Coal Project

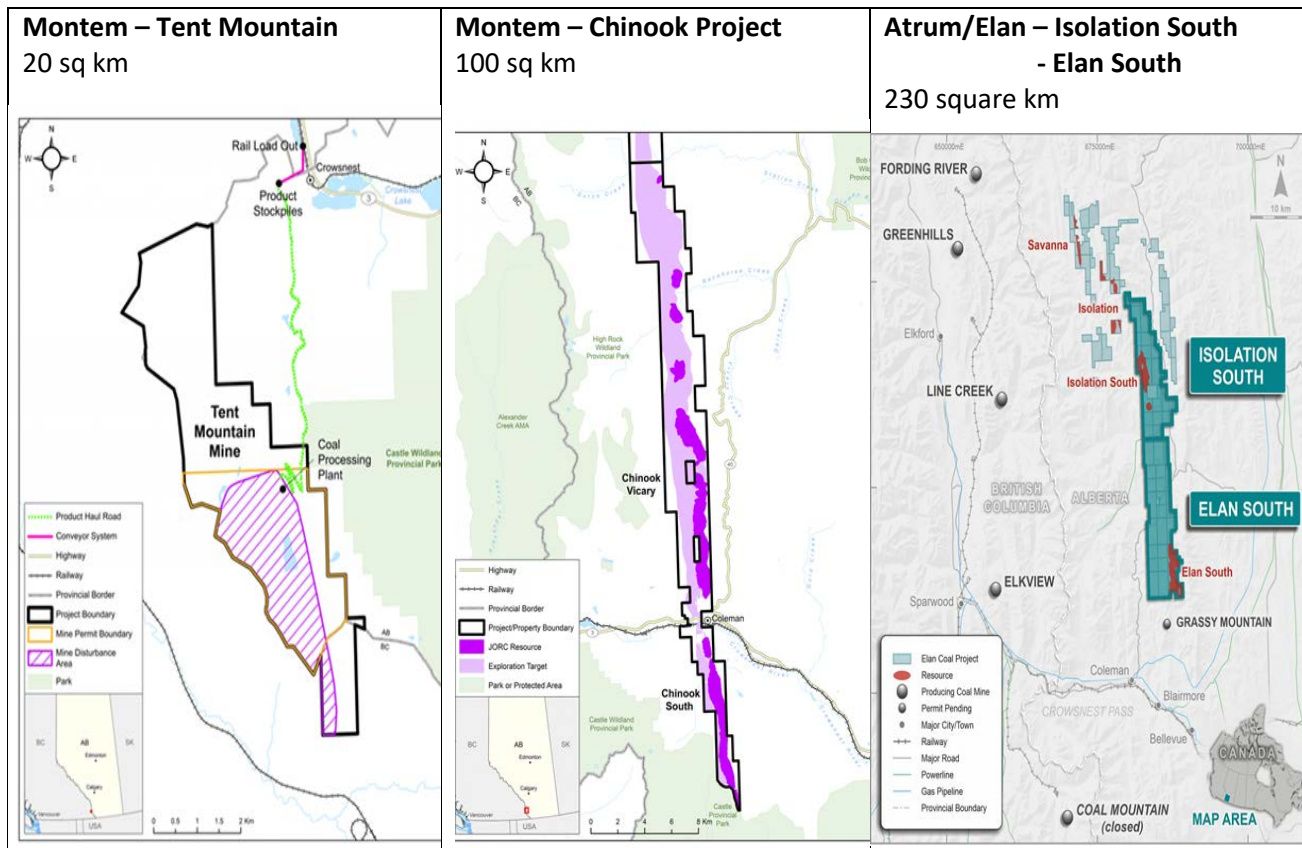
Australia-owned Riversdale Resources is pursuing construction of the Grassy Mountain Coal project through their wholly owned subsidiary Benga Mining.

The project is currently being reviewed by a joint federal/provincial panel. A public hearing is anticipated following completion of the review.

If approved, the mine footprint would span 2,800 hectares (28 square kilometres).

Another foreign owned company, Montem Resources, is aggressively moving forward on its Tent Mountain project west of Coleman. It has current mine permits and is working with regulators to obtain mining licences which could enable the re-start of open pit mining (A portion of the mine site was previously mined).

Other projects being advanced by various Australian companies, including Atrum, have been publicly announced and are in the advanced stages of intensive exploratory drilling, engineering and feasibility studies.



Impact of Mountain Top Removal Mining on the Region

The Eastern Slopes of the Rocky Mountains in southwest Alberta have been flagged for decades as an area that should be protected. Land use plans have identified multiple key wildlife and biodiversity zones. The area between the Alberta/B.C. border and the Livingstone Range provides sensitive habitat for at risk and endangered species and is a popular region for backcountry recreation (camping, fishing, hunting, hiking, exploring). Cattle grazing lease operations have co-existed in the area for a century.



Teck Coal Mine near Sparwood

photo/Narwhal

Mountain top coal mining is extremely invasive, stripping the soil, vegetation and rock from thousands of hectares of land, dumping the waste rock into the valleys, leaching toxins into natural waterways and destroying or severely disrupting native wildlife.

Independent research over many decades has identified serious issues with mountain top removal mining, including human health risks, environmental risks related to water volumes and quality and destruction and fragmentation of critical habitat for plant and animal species relying on these unique ecosystems for survival.

Open pit coal mines are intensive water consumers and generate a range of toxic waste from the coal mining processing and from the leaching of dangerous chemicals from the massive piles of waste rock dumped on the valley floor.

Selenium Poisoning

Release of elements like selenium are notoriously difficult to control and often result in fish deformities and deaths. This can prove devastating to an area renowned for its fly fishing, pristine mountain rivers and outstanding recreation and tourism potential.

Teck Resources, which operates four mountain top removal coal mines in the Elk Valley of British Columbia, has a long track record of releasing high levels of toxic selenium into the water shed. In 2018, Teck Resources, was fined \$1.4 million over selenium discharges which killed large numbers of trout and forced the shutdown of a number of private water wells and community drinking wells. The continued contamination issue by Teck has now become an international transboundary issue.



Elk River deformed trout photo/Paul Samycia

A recent monitoring report from Teck Resources found that the adult population of westslope cutthroat trout in the Fording river dropped by 93 per cent last fall compared to 2017 levels.

Further downstream in the Elk River, fishermen report seeing fewer fish and fish with various deformities, such as missing gill plates, twisted spines and cranial deformities.

Selenium levels were reported to be at least seven times higher in the Elk River watershed below the mines than above them. There is currently no proven way to mitigate selenium poisoning.

Water Supply and User Impacts

Water from the Oldman River headwaters (located in the heart of the newly targeted mining area in Alberta) provides the bulk of southern Alberta's water supply, supporting communities with drinking water and water for irrigation. The Oldman River watershed supplies water to 40% of the irrigated land in Alberta and all of the water used by the City of Lethbridge. The watershed is already under tremendous pressure with declining flow rates, highly variable water flows and increasing demand. Multiple mines diverting water for their operation and dust-suppression could prove to be devastating for downstream users.

Air-borne Contaminants



The frequent and extreme wind conditions of the region also create high risk for air borne contaminants to affect residents and communities long distances from the actual mine sites.

Mining activities provide multiple pathways for the generation and distribution of mineral dusts that are readily transported by the wind over large distances. Airborne contaminants pose human health risks.

Summary

The South Eastern Slopes are an important landscape. They provide for biodiversity, water supply, agricultural industry and recreation use. Please contact your MLA, your MP and provincial and federal government ministers if you are concerned about the direction of policy that appears to be supporting foreign coal companies instead of the public's best interest.

MINUTES
COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
Tuesday, June 23, 2020 9:00 am
Via Virtual Meeting

Present: Reeve Brian Hammond, Deputy Reeve Rick Lemire, Councillors Quentin Stevick, Bev Everts, and Terry Yagos.

Staff: CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Operations Aaron Benson, Director of Finance Meghan Dobie, and Executive Assistant Jessica McClelland.

Reeve Brian Hammond called the meeting to order, the time being 9:00 am.

1. Approval of Agenda

Councillor Quentin Stevick

Moved that the agenda for June 23, 2020 be approved as presented.

Carried

2. Closed Session:

Councillor Rick Lemire

Moved that Council move into closed session to discuss the following, the time being 9:01 am:

- a) 9:00am - 9:30am Draft C-FIN-523 Financial Reserve Policy -FOIP Section 17
- b) 9:30am - 10:00am Landfill Billing Structure - FOIP Section 17
- c) 10:00am - 10:20am Castle Area Regional Water Supply Extension - FOIP Section 16
- d) 10:20am - 10:40am Standpipe in Beaver Mines -FOIP 16
- e) 10:40am - 11:00am Land Purchase -Beaver Mines Wastewater System -FOIP Section 25
- f) 11:00am -11:30am DEM Brett Wuth -COVID-19 Situation Update -FOIP Section 17
- g) 11:30am -12:00pm CAO Evaluation Debrief -FOIP Section 19

Carried

Councillor Terry Yagos

Moved that Council open the Committee Meeting to the public, the time being 12:18 pm.

Carried

3. Adjournment

Councillor Bev Everts

Moved that the Committee Meeting adjourn, the time being 12:19 pm.

Carried

**MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
JUNE 23, 2020**

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, June 23, 2020, at 1:00 pm, via Virtual Meeting.

PRESENT Reeve Brian Hammond, Deputy Reeve Rick Lemire, Councillors Quentin Stevick, Bev Everts, and Terry Yagos

STAFF CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, Director of Operations Aaron Benson and Executive Assistant Jessica McClelland.

Deputy Reeve Rick Lemire assumed the chair as Reeve Brian Hammond was having technical issues with his computer audio, and the meeting was called to order at 1:07 pm.

A. ADOPTION OF AGENDA

Councillor Quentin Stevick 20/240

Moved that the Council Agenda for June 23, 2020 be amended to include:

New Business:

- a) C-FIN-523 Financial Reserves Policy
- b) Landfill Billing Structure
- c) CAO Evaluation

Correspondence Action:

- d) Attraction and Retention Committee/Rural Health Care Rally
- e) Letter from Castle Mountain to Ministers

And that the agenda be approved as amended.

Carried

B. DELEGATIONS

C. MINUTES

1. Council Committee Meeting

Councillor Bev Everts 20/241

Moved that the Minutes for Council Committee Meeting on June 9, 2020 be approved as presented.

Carried

2. Council Meeting Minutes

Councillor Bev Everts 20/242

Moved that the Minutes for the Council Meeting on June 9, 2020 be approved as presented.

Carried

D. BUSINESS ARISING FROM THE MINUTES

E. UNFINISHED BUSINESS

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

- 1. Councillor Quentin Stevick – Division 1
 - a) Chinook Arch Regional Library
 - b) Pincher Creek Library

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 June 23, 2020

- 2. Councillor Rick Lemire – Division 2
 - a) ICF with Town of Pincher Creek
- 3. Councillor Bev Everts– Division 3
 - a) FCSS
 - b) CMCA
 - c) BMCA
- 4. Reeve Brian Hammond - Division 4
 - a) Joint Health and Safety
 - b) Media Event with Mayor of Pincher Creek
- 5. Councillor Terry Yagos – Division 5
 - a) ICF with CNP

Councillor Terry Yagos 20/243

Moved to accept the Committee Reports and information.

Carried

Eric Blanchard called into the meeting at this time to discuss the Public Works Call Log, and left the meeting at 1:35 pm.

G. ADMINISTRATION REPORTS

1. Operations

a) Operations Report

Councillor Quentin Stevick 20/244

Moved that Council receive for information the following Operations documents.

- Capital Budget Summary, dated June 17, 2020
- Public Works Call Log, dated June 17, 2020
- Program Capital Budget Projects Status, dated June 17, 2020

Carried

Reeve Hammond assumed the chair of the meeting, the time being 1:45 pm.

2. Development and Community Services

a) AES Report for June 2020

Councillor Rick Lemire 20/245

Moved that Council accept the AES Report for June 2020 as information.

Carried

3. Municipal

a) Chief Administrative Officer Report

Councillor Bev Everts 20/246

Moved that Council receive for information, the Chief Administrative Officer’s report dated June 17, 2020.

Carried

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 June 23, 2020

b) Lifting of Restrictions During Meetings

Councillor Terry Yagos 20/247

Moved that following AHS's lifting of restrictions to the Provincial standing during the COVID-19 Pandemic, Council rescind resolution 20/168 and continue with in-person meetings following the meeting on June 23, 2020 while still maintaining AHS recommendations of physical distancing and numbers of people allowed in chambers.

Carried

H. CORRESPONDENCE

1. For Action

a) HALO Air Ambulance Municipal Partnership Request

Councillor Bev Everts 20/248

Moved that as the MD of Pincher Creek is outside of the area for HALO Air Ambulance, that the partnership request be received as information.

Carried

b) History Check Mobile App & Travel Alberta Cooperative Funding Request

Councillor Terry Yagos 20/249

Moved that the funding request from History Check Mobile App, be received as information.

Carried

c) Request for Full Participation Community Connection Partnership

Councillor Bev Everts 20/250

Moved that Council support the Community Connection Partnership with Shootin the Breeze, for the phase II period of July 2 to September 16, in the amount of \$2820 with the funds to come from the MD's advertising budget 2-12-0-221-2221.

Reeve Brian Hammond requested a recorded vote:

For:	Against:
Councillor Rick Lemire	Reeve Brian Hammond
Councillor Quentin Stevick	Councillor Terry Yagos
Councillor Bev Everts	

Carried

d) Attraction and Retention Committee/Rural Health Care Rally

Councillor Quentin Stevick 20/251

Moved that Council agrees to advertise the event and participate in the Rural Health Care Rally parade on June 30, 2020;

AND THAT a letter be sent to RMA to inform them of the event.

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 June 23, 2020

Carried

e) Letter from Castle Mountain to Ministers

Councillor Bev Everts 20/252

Moved that administration be directed to offer assistance to the MLA to arrange meetings with stakeholders to discuss a plan to move forward to access stimulus funding for the Beaver Mines Water and Waste Water System.

Carried

2. For Information

Councillor Quentin Stevick 20/253

Moved to receive the following as information:

- a) New Board of Directors for Highway 3 Twinning Development Association

Carried

I. CLOSED SESSION

Councillor Rick Lemire 20/254

Moved that Council move in to closed session to discuss the following, the time being 3:01 pm:

- a) Request to Develop Statutory Road Allowance – FOIP Section 17
- b) Revised Joint Funding Application – FOIP Section 17
- c) ICF Committee – Town of Pincher Creek – FOIP Section 17
- d) ICF Committee – Crowsnest Pass – FOIP Section 17
- e) Draft letter to Min Nixon, re: AEP Regional Recreation Opportunities Engagement – FOIP Section

Councillor Quentin Stevick 20/255

Moved that Council open the Council meeting to the public, the time being 5:02 pm.

Carried

J. NEW BUSINESS

- a) C-FIN-523 Financial Reserves Policy

Councillor Rick Lemire 20/256

Moved that Council approve C-FIN-523 Financial Reserves Policy.

Carried

- b) Landfill Billing Structure

Councillor Quentin Stevick 20/257

Moved that as a result of the recently completed usage study, that Council change the billing structure for MD ratepayers at the CNPC Landfill as follows:

- Resident and Farmland loads in excess of 2 tonnes be invoiced directly to the ratepayer at the time of delivery (including the initial 2 tonnes), loads less than 2 tonnes be invoiced directly to the MD; and

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 June 23, 2020

- Non-residential/Commercial loads be invoiced directly to the ratepayers at the time of delivery; and
- That the MD Declaration Form no longer be used; and
- This change take effect August 1, 2020; and that
- The MD of Pincher Creek work on a strategy to ensure ratepayers are aware of these changes prior to the August 1 deadline.

Councillor Yagos requested a recorded vote:

For: Councillor Rick Lemire Reeve Brian Hammond Councillor Quentin Stevick Councillor Bev Everts	Against: Councillor Terry Yagos
--	------------------------------------

Carried

c) CAO Evaluation

Councillor Bev Everts 20/258

Moved that as Council has conducted the performance appraisal of the CAO, and was very pleased with the evaluation of both the CAO and the process used and hereby agrees to use the performance appraisal for the CAO for the next 3 years to gauge both his performance and the progress on many important MD projects and initiatives.

Carried

d) Request to Develop Statutory Road Allowance

Councillor Rick Lemire 20/259

Moved that Council will consider the request to develop a portion of Undeveloped Statutory Road Allowance located between the SE 15-5-1 W5M and SW 14-5-1 W5M, to provide access to the adjoining minimum standard road allowance for the purpose of providing physical access to the NE 15-5-1 W5M, upon Council’s receipt and acceptance of a report prepared by a professional engineer showing the design of the proposed roadway.

Carried

I. ADJOURNMENT

Councillor Terry Yagos 20/260

Moved that Council adjourn the meeting, the time being 5:19 pm.

Carried

 REEVE

 CHIEF ADMINISTRATIVE OFFICER

Meeting Minutes
of the
Agricultural Service Board – Municipal District of Pincher Creek No. 9
June 3, 2020 – MD Council Chambers
Via Virtual Meeting

Present: Councillor Quentin Stevick, Councillor Bev Everts, Chair Frank Welsch and Members Anna Welsch, David Robbins, and Martin Puch .

Also Present: CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Agricultural Fieldman Shane Poulson, Executive Assistant Jessica McClelland and Summer staff Laura McKinnon.

Frank Welsch called the meeting to order at 1:42 pm.

A. ADOPTION OF AGENDA

Councillor Quentin Stevick 20/058

Moved that agenda be amended to include:

- New Business:
 - Alberta Parks Changes

AND THAT the agenda be approved as amended.

Carried

B. MINUTES

Councillor Bev Everts 20/059

Moved that the minutes of April 15, 2020 be amended with the following:

Resolution 20/054 change “presents” to “presence”

AND THAT the minutes be approved as amended.

Carried

C. BUSINESS ARISING FROM THE MINUTES

D. UNFINISHED BUSINESS

1. Strychnine Letter

Anna Welsch 20/060

Moved that the letter on Strychnine that was presented be approved with changes as discussed and sent.

Carried

E. 2020 AES DEPARTMENT REPORT

David Robbins

20/061

Moved to accept the departmental report from the Agricultural Fieldman for May 2020 as information.

Carried

F. CORRESPONDENCE

1. FOR ACTION

2. FOR INFORMATION

Anna Welsch

20/062

Moved that the following be received as information:

- a. 2020 Calgary Stampede Update
 - With the cancellation of the Calgary Stampede, ASB wants to ensure that the Farm Family Award recipients in the MD are still acknowledged. Shane will contact the organizers to find out their plans and bring the information back to the next ASB meeting.
- b. Letter from Honourable Minister Devin Dreeshen re Bylaw 1318-19
- c. Alberta Crop Report May 12, 2020
- d. Alberta Crop Report May 19, 2020
- e. Field Heroes Podcast
- f. Wildlife Management Update Newsletter

G. NEW BUSINESS

1. AES Policies

Anna Welsch

20/063

Moved that, going forward, two policies will be brought to the ASB meetings for discussion and review;

AND THAT administration prepare a synopsis of the background on the changes to the license of occupation procedure.

Carried

H. NEXT MEETING

As July 1, 2020 is a holiday, the next ASB meeting will be on July 8, 2020. Once administration knows if this meeting can be held in person or not, the committee will be advised.

I. ADJOURNMENT

Martin Puch

20/064

Moved to adjourn the meeting, the time being 3:02 pm.

Carried

ASB Chairperson

ASB Secretary



M.D. OF PINCHER CREEK NO. 9 OPERATIONS REPORT

1.0 Upcoming:

- Beaver Mines and Capital Projects

2.0 Public Works Activity Includes:

- Safety Meeting
- Attended the ribbon cutting for Pincher Creek Community Early Learning Center
- Meeting with MPE Engineering and Banner Environmental
- Christie Mines Road Construction
- Dust Control
- Signage on Summerview Road

3.0 Capital Projects Update:

- Bridge File – 7235 Scotton's
- Lundbreck Pave and Drainage – 3rd Street
- Bridge File – 76293 Notch Road
- Bridge File 6613 – Cabin Creek
- The Beaver Mines Distribution and Collection System
 - Drawings will be finalized at 95% completion by August, 2020;
- The Beaver Mines Liftstation, Forcemain and Waste Water Treatment System
 - Drawings for the lift station and forcemain are in progress; and
 - Public notice of the application for the Beaver Mines Waste Water Treatment System is being advertised in both newspapers, social media and on the MD website
- Castle Area Regional Water Supply Contracts 1 (Pipeline) & Contracts 2 (Mechanical)
 - The contractor will proceed with the extension of water pipeline located on the east side of the Hamlet of Beaver Mines; and
 - 17,100 meters or 67% of water pipeline out of the 25,400 meters are installed as of July 9, 2020;
 - Nitro Construction is scheduled to do commissioning by using a water truck for each lift station; and
 - Castle Area Regional Water Supply is projected to be under budget with a completion date at the end of October 2020.

Attachments

Program Capital Projects Status
Call Logs

Recommendation:

That the Operations report for the period June 18, 2020 to July 9, 2020, which includes the Program Capital Projects Status update and the call log, is received as information.

Prepared by: Aaron Benson

Date: July 9, 2020

Reviewed by: Troy MacCulloch



Date: July 9, 2020

Submitted to: Council

Date: July 9, 2020

Capital Budget Summary

Project #	Service Area	Description	Total Cost	Sources of Project Funding				Total Revenue
				Grants	Debt	Reserves	Operations	
Infrastructure								
PW-R-1	Roads	Highway 3A – Landfill road repairs	1,076,000	860,000		216,000	1,076,000	
PW-R-2	Roads	Lundbreck Pave and Drainage (3rd street)	195,000	195,000			195,000	
PW-R-4	Roads	RR29-3 (North of 507 East, to Tower Road)	150,000	150,000			150,000	
PW-R-3	Roads	Southfork Hill	40,000	40,000			40,000	
PW-BF-1	Bridges	Bridge File # 6613 Cabin Creek	698,000	698,000			698,000	
PW-BF-2	Bridges	Bridge File #7235 Scottons	948,000	948,000			948,000	
PW-BF-3	Bridges	Bridge File #76293 Grumpy Road	440,000	440,000			440,000	
PW-BF-4	Bridges	Bridge File #8860 Beaver Mines Creek	181,500			181,500	181,500	
PW-BF-5	Bridges	Bridge File #13957 Connelly Creek	43,500			43,500	43,500	
PW-BF-6	Bridges	Bridge File #75009 Wild Cat Ranch	60,000			60,000	60,000	
PW-BF-7	Bridges	Bridge File #75377 Local Road over Screwdriver Creek	50,000			50,000	50,000	
RWCAST	Water/Wastewater	Castle Area Water Servicing	3,105,000	3,105,000			3,105,000	
BMDC	Water/Wastewater	Beaver Mines water servicing & wastewater collection	4,715,000	3,143,334	1,571,666		4,715,000	
BMLSF	Water/Wastewater	Beaver Mines Lift Station and Forcemain	2,750,000	1,833,334	916,666		2,750,000	
BML	Water/Wastewater	Beaver Mines Waste Water Treatment System	40,000	26,666	-	13,334	40,000	
Infrastructure Total			14,492,000	11,439,334	2,488,332	564,334	0	14,492,000
Equipment								
	Public Works	Steamer Unit	25,000			25,000	25,000	
	Public Works	6 Way Plow Attachment	30,000			30,000	30,000	
	Water	Standby Generator	60,000			60,000	60,000	
Equipment Total			115,000	0	0	115,000	0	115,000
Fleet								
Fleet Total			0	0	0	0	0	0
Information Services								
Information Services Total			0	0	0	0	0	0
Facilities								
ADMIN-SEC-1	Public Works/Admin	Security Camera for Admin and PW Buildings	85,000	85,000			85,000	
Facilities Total			85,000	85,000	0	0	0	85,000
Grand Total			14,692,000	11,524,334	2,488,332	679,334	0	14,692,000



LEGEND

- Projects on Hold
- Projects in Planning & Design Stage
- Projects in Tender Stage
- Projects in Construction Stage
- Projects in Close Out Stage
- Proposed Preliminary Engineering Costs

Progress Report for Projects as of July 9, 2020

40	NAME	PHONE NUMBER	DIVISION	LOCATION	APPROACH NUMBER	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UP DATE	COMPLETION DATE
1558			Division 1	SW36 T4 R30 W4	-	Re getting an <u>approach</u> built	Developer	waiting on agreement with Development Officer	18-Apr-18	-	-
1982			Division 2	-	-	The old Reed Pit needs to be reclaimed	Aaron/WSP	On the list	27-Jun-19	Visited site June 23, 2020 Riviere const. to provide quote	-
1995			Division 2	NW23 T5 R29 W4	#5313	Wetland/shoulder of road & drainage problem	Eric Blanchard	Engineer to look at 2020 Project	16-Jul-19	November 1, 2019	Deferred to August 2020
2014			Division 3	NW3 T6 R2 W5	-	<u>Culvert</u> smashed	Bob Millar	On list to do	29-Jul-19	October 2019	Deferred to August 2020
2134			Division 5	SE16 T8 R2 W5	-	RQ <u>cattle guard</u> removed from MD Road memo from Head Office July 3 /PW just heard now	Eric Blanchard	Been in contact	12-Nov-19	contractor providing quotes, will be completed when dry.	Deferred to July 2020
2182			Division 3	SE18 T6 R1 W5	-	An E-mail from Brian Hammond re <u>culvert</u> issues	Eric Blanchard	Will contact for detailed info	12-Jan-20	Going to look at it with Don Boyce June 04	Deferred to August/September
2297			Division 5	SE13 T7 R2 W5	#7217 RR2-4	RR2-4 needs gravel & grading & culvert needs repairing	Eric Blanchard	Completed	04-May-20	Talk to her June 10, will try to do something for her in July	June 18, 2020
2311			Division 4	NW6 T9 R2 W5	#9019	Rd needs gravel, approach widened, Culvert	Eric/John	Completed	May 11, 2020	Bob M to complete week of June 22, Backhoe was down	June 24, 2020
2318			Division 4	Huscik Hill	& Sandermans	Road collapsing & needs gravel	Eric	to be assessed	May 14, 2020	Road been repaired, need Don Boyce to look at the slope	
2327			Division 3	NE12 T6 R2 W5	#2005 TWP6-2	P/U Caution sign from ditch nds to be put up	Don Jackson	Completed	May 25, 2020	waiting for one call	July 7, 2020
2331			Division 3	Memo from Joyce	At Mark Zoratti,s	Road is collapsing & ditches full of mud	Eric/John	Completed	May 28 2020	Will look at it week of June 06	June 25, 2020
2335				Bottle & Recycle	1038 Deer Ave	Yard to be graded / usually call to set up a time	Eric	Completed	June 9, 2020	Schedule for June 22, 2020 @ 6:30am	June 22, 2020
2338			Division 3	-	RR 1-0A	RR1-0A Needs attention big soft spot in road	Eric	to be done	June 12 2020	Riviere Construction work in progress	
2339			Division 2	-	RR 29-1	RR29-2 requesting a few loads of gravel unemprowed Road	Eric	Completed	June 15, 2020	On the Spot gravel list	June 22, 2020
2343			Division 3	Burmis Lake	TWP 7-2	TWP7-2 1.6 Km west of Hwy 507 Holes in road & also by bridge	Eric	to be looked at	June 16, 2020	Few hole in cold mix need repair/ On the list	
2344				Lundbreck	316 Breckenridge	Plugged culvert next door #308	Eric	Completed	June 16, 2020	Look at it, no concern for now. We will keep monitoring	June 30,2020
2345			Division 1	NE26 T4 R30 W4	#30115 TWP4-5	Blocked culvert RR30-1 at crossing to Better Chance animal rescue	Eric	Completed	June 16, 2020	Spoke to Roger June 17, will be completed June 18, 2020	June 18, 2020
2346			Division 3		Chalet road	Re Bushing done last fall Contractor has left big stumps is a mess an an eye sore for the MD	Eric	Completed	June 16, 2020	To be completed June 18, 2020	June 18, 2020
2347			Division 3	SE27 T5 R1 W5	no house	Re approach culvert & gravel ??? 100 yds west of Mark Nelsons driveway	Eric	Completed	June 16, 2020	John talk to him and gave him info	July 7, 2020
2351			Division 1	SE26 T4 R1 W5	S-N top of hill	Does nt understand why 1 Km short putting gravel on	Eric	Completed	June 17, 2020	Talk to her July 07, 2020 Not on the gravel list for this year.	July 8, 2020
2352			Division 4	NE13 T6 R29 W4	Undeveloped Road allowance	Would like RR crossing wider TWP7-5	Eric	To be assessed	June 17, 2020	Bob Salmon in contact with CP	
2353			Division 5	NW27 T7 R2 W5	Westof Rd allowance	TWP7-5 Block 6 to build an approach	Eric	Completed	June 17, 2020	Met June 24, 2020 told to to reach out to development	June 24, 2020
2354			Division 5	SW2 T9 R3 W5	#3118	Request Drive North house	Dave	Completed	June 18, 2020	-	June 23, 2020
2355			Division 1	NW29 T3 R28 W4	TWP4-0	Rd from Twin Butee to Colony need attention	Rod	Completed	June 18, 2020	-	June 20, 2020
2356			Division 5	SE15 T8 R29 W5		Snow Fence not fixed for 2 years East End	Eric	On our Snowfence List	June 22, 2020	Will be added on the fencing repair list for this fall	
2357			Division 5	SE27 T7 R2 W5	#2219 Hwy 3A	RQ to have driveway graded Lundbreck Falls area	Dave	Completed	June 22, 2020	-	June 30, 2022
2358			Division 3	SE21 T6 R30 W4	#30313 Hwy 507	RQ to have driveway graded	Eric	On the list	June 22, 2020		
2359			Division 3	NW13 T5 R1 W5	RR1-0A	Culvert by Daigle Lake plugged	Bob Millar	Completed	June 22, 2020	On the list for June 25	June 25, 2020
2360			Division 2	SW4 T6 R29 W4	-	RR29-4 needs grading	Kent	Completed	June 22, 2020	-	June 23, 2020
2361			Division 1	SE17 T4 R28 W4	#4216	RR28-4 Needs Grading	Rod	Completed	June 22, 2020	-	June 25, 2020
2362			Division 2	-	-	North side of RR29-4 off Crook Rd needs gravel 2 loads	Eric	Completed	June 23, 2020	-	June 25, 2020
2363			Division 3	SE17 T6 R1 W5	#1408 Hwy 507	Regarding moving a fence	Eric	Completed	June 25, 2020	Checking w/Roland	July 7, 2020
2364			Division 5	SE13 T7 R3 W5	#16 Anglers Ridge	Would like a "DEAD END" sign put in	Eric/Don J	Completed	June 29, 2020	Waiting on one call	July 8, 2020
2365			Division 3	Beaver Mines	-	RQ Mowing and turn around gravelled/graded	Eric	On the list	June 29, 2020	most mowing completed/Turn around repair on gravel list	
2366			Division 3	PC Colony	-	RQ to have their road graded for a funeral	Tony Naumczyk	Completed	July 2, 2020	-	July 2, 2020
2367			Division 3	NW16 T5 R2 W5	#2329 WP 5-3	Gladstone Vally Road is a mess	Eric	To be done	July 3, 2020	In progress	
2368			Division 3	Hagglund Road	-	Road is in pathetic shape	Eric	Completed	July 6, 2020	In progress	July 7, 2020
2369			Division 4	NE36 T8 R30 W4	#30016 TWP8-4	Grader was to come back to complete job	Brian L	Completed	July 6, 2020	-	July 9, 2020

Recommendation to Council

TITLE: Unauthorized Work on MD Road		
PREPARED BY: CAO		DATE: July 2, 2020
DEPARTMENT: Administration		
		ATTACHMENTS:
Department Supervisor	Date	<ol style="list-style-type: none"> 1. Invoice for Road Work by MX Land & Cattle, dated June 29, 2020 2. Background on Conversations with PW Superintendent, dated July 2, 2020
APPROVALS:		
Department Director	Date	<div style="text-align: center;">  CAO </div> <div style="text-align: right; margin-top: 10px;"> <i>02 July 2020.</i> Date </div>

RECOMMENDATION:
That as Mr. Main was not authorized to perform work on MD roads, and there is no record of his calls to the office prior to work being done, that Council deny to pay his invoice.

BACKGROUND:
 Wendy Main (MX Land and Cattle Co) was in July 2, 2020 to drop off an invoice for work Mack had done on the MD road going to their residents. She said that they had called the MD several times and no one ever came to see the road so they took it upon themselves to “fix it”. She admitted it wasn’t authorized by the MD and was just dropping off the bill.

His invoice states work was done by him on May 2, 13 and 23, 2020. Research shows the following discussions between PW Superintendent and Mr. Main:

- June 03, 2020: requested some gravel on his road. Gravel program was schedule to do it and had it done June 04, 2020. Wasn’t logged on the call log as it was already schedule, No action needed
- June 09, 2020: Inquiring about a plugged culvert on Sorge/Ranch road. Bob Miller was doing it the same time he called. Wasn’t logged on the call log as we were taking care of it already. No action needed
- June 12, 2020: Inquiring about our plan to fix the road (RR 1-0). Told him we were planning the repair and we have Riviere’s construction ready to start the work when weather permit. Borrow pit has already been stripped last week. (Most likely Monday July 02, 2020). This one was added to the call log for action (2338)

Recommendation to Council

FINANCIAL IMPLICATIONS:

No additional funds needed for this resolution, however if Council chooses to approve this request than funds would be paid through the Public Works Operating budget.

MX Land & Cattle Co. Ltd.
 Box [redacted] Pincher Creek, AB
 TOK 160 - [redacted]

199721

DATE June 29/2020
 ORDER NUMBER
 REPRESENTATIVE
 TERMS
 F.O.B.

SOLD TO M.D. #9 1037 Herron Av.
Pincher Creek TOK-LWD
 SHIP TO
 ADDRESS VIA

QUANTITY	DESCRIPTION	PRICE	AMOUNT
May 2 nd	1.5 hrs	\$170. ⁰⁰	255. ⁰⁰
May 14 th	2.5 hrs	\$170. ⁰⁰	425. ⁰⁰
May 23 rd	2 hrs Trackpacking	\$170. ⁰⁰	340. ⁰⁰
			1020. ⁰⁰
GST			51. ⁰⁰
			<u>1071.⁰⁰</u>

RECEIVED
 JUL 02 2020
 M.D. OF PINCHER CREEK

From: Eric Blanchard
To: Jessica McClelland; Dianne Fawcett; Aaron Benson
Cc: Troy MacCulloch
Subject: RE: Main/MX Land and Cattle Co
Date: July 2, 2020 10:12:55 AM
Attachments: image001.png

Good Morning Jessica,

I spoke with Mac 3 times in June.

June 03 : requested some gravel on his road. Gravel program was schedule to do it and had it done June 04. Wasn't logged on the call log as it was already schedule, No action needed

June 09 : Inquiring about a plugged culvert on Sorge/Ranch road. Bob Miller was doing it the same time he called. Wasn't logged on the call log as we were taking care of it already. No action needed

June 12 : Inquiring about our plan to fix the road (RR 1-0). Told him we were planning the repair and we have Riviere's construction ready to start the work when weather permit. Borrow pit has already been stripped last week. (Most likely Monday July 02 2020). This one was added to the call log for action (2338)

2338	Main, Mac		Division 3	-	RR 1-0A	RR1-0A Needs attention big soft spot in road	Eric	to be done	June 12 2020	Riviere Construction to begin work June 25th 2020	
------	-----------	--	------------	---	---------	--	------	------------	--------------	---	--

I had no conversation with Mac in May and the work was definitely not authorized by public work.

Regards,

Eric Blanchard
Public Works Superintendent
Municipal District of Pincher Creek No. 9
Box 279
Pincher Creek, AB T0K 1W0
eb Blanchard@mdpincercreek.ab.ca
Phone (403) 627-3130
Fax (403) 627-3474

Emails and associated attachments are confidential and intended solely for the individual or entity to whom they have been addressed. In the event you have received this email by mistake, please notify the sender and delete it from your email system. Disclosing, copying, or distributing this information is strictly prohibited. We do not accept any liability from software viruses that may have been transmitted via email, or associated attachments

AES, July, 2020

- July 1, STAT – July is shaping up to be a very busy month with June being cold and wet enough to effect weed growth. We’ve added the weed list given to our Summer Crews for mapping purposes to use here as well. I’ll use the acronyms this time for expedience sake...my expedience, maybe not yours but we’ll give it a go!
- July 1 – 31, Summer Weed Program – Prohibited Noxious – we’ll leave them as a group. **Spot spraying** – **DKW** has been sprayed earlier than ever this year, with thick patches of plants that are up and branched out when they are usually just bolting. **SKW** is prevalent as well, but not in unusual amounts, and is starting to bud in some areas. **OHW** is in scattered patches in the far south and our two areas of **NTH** are starting to bolt on schedule. **RKW** hasn’t been seen yet but will be visited later in the month as will our single patches of **SCF** & **BKW**. All of these plants are in small amounts, with the exception of one area of **SKW** on an area of river that is constantly in flood and shifting and **NTH** being small amounts in a large area. All are easily killed by spraying up to the point of flowering, when they are picked and sprayed.
- July 1 – 31, Summer Weed Program – Noxious – Roadside spraying – **CT** is a problem across the entire MD but one we’ve done a great job mitigating over the last fifteen years. We usually wait until fall as that is when it’s easiest to eradicate but the last few years have seen short falls with October being winter! This year we’re spraying it along with **OD**, **TB**, **WC** (which is very late this year), and **YH** is becoming very common this year **PS** isn’t visible yet but in areas we know it’s at we have sprayed it. These species are widespread and can be done effectively by boom, unlike other weed not mentioned here. We also spray a lot of Sweet Clover on the shoulder of the roads. It’s not a Noxious Weed but is a hazard that reduces sightlines for driving and hides other weeds.
- July 1 – 31, Summer Weed Program – Noxious – Spot spraying – All the rest, except the ones mentioned above, of the Noxious are 90% Spot sprayed. Reasons for this are that they need specific herbicides and rates and that they are in small amounts that we are working to eradicate so personal walking inspections are required. **BW** would be the exception, with it occurring in large amounts, but it is difficult to kill and needs the highest rates of herbicides. Those rates would be damaging to grasses if used with boom spraying, so we only do that on large patches. **LS**, **DT** & **HT** are mostly being dealt with by biocontrol, and we will spray small patches that can’t support a release of bugs. **CM** is becoming a big problem on watercourses and roadways but can be dealt with both by boom spraying, spot spraying or picking, as long as it’s done before it goes to seed. Seeds with this plant are like dust and cling by static to everything so picking it while in seed can spread it around badly if mishandled. **HC** is going to seed but we have mapped it and will return to those patches missed due to the wet spring and spray them in the fall, which is the best time to spray this plant anyway, as long as you know where to find it.
- July 1 – 31, rental equipment, Premix sales, mowing around airport – rental equipment has been slow, Premix has been busy and will be picked up exclusively on Thursdays and mowing is continuous when it’s not under water
- July 1 – 31, Alberta Parks inspections and control, watercourses inspections and control
- July 1 – 31, divisional inspections and control
- July 2, ASB prep, call logs
- July 6, PW Safety Meeting, crew meeting, reporting

- July 7, AES Safety Meeting, First Aid kit inspections, fire extinguisher inspections, Roadside spraying, crews on BW
- July 8, ASB Meeting, JHS meeting, safety, reporting
- July 9, reporting, Premix, signs, phone calls for BW, Roadside spraying
- July 13, Pincher Creek inspections, visits and control
- July 14, Crop report, Ag Pests inspections
- July 15, Lundbreck weeds and gophers, gravel pit inspections
- July 16, Leafy Spurge Biocontrol, CPR Inspections
- July 20, Nodding Thistle, Divisional road inspections
- July 21 – 31, Summer Weed Program

Sincerely,

Shane Poulsen,
Agricultural Fieldman

Invasive Plant Acronyms – species listed in red are a problem in our MD, in purple were here and were eradicated, in green are present but not yet a problem, and the ones in black could become established in our MD at any time. Get to know them all.

PROHIBITED NOXIOUS (must be eradicated)


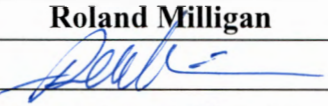

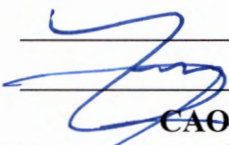
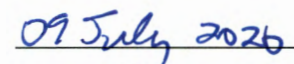
<u>Autumn Olive</u>	– AOV	<u>Plumeless Thistle</u>	– PTH
<u>Bighead Knapweed</u>	– BHK	<u>Purple Loosestrife</u>	– PLS
<u>Common Crupina</u>	– CCR	<u>Russian Knapweed</u>	– RKW
<u>Diffuse Knapweed</u>	– DKW	<u>Saltcedar</u>	– SCD
<u>Dyer's Woad</u>	– DWD	<u>Spotted Knapweed</u>	– SKW
<u>Hoary Alyssum</u>	– HAL	<u>St John's Wort</u>	– SJW
<u>Marsh Thistle</u>	– MTH	<u>Sulfur Cinquefoil</u>	– SCF
<u>Meadow Hawkweed</u>	– MHW	<u>Tansy Ragwort</u>	– TRW
<u>Nodding Thistle</u>	– NTH	<u>Yellow Starthistle</u>	– YST
<u>Orange Hawkweed</u>	– OHW		

NOXIOUS (must be controlled)

<u>Baby's Breath</u>	– BB	<u>Houndstongue</u>	– HT
<u>Black Henbane</u>	– BH	<u>Japanese Brome</u>	– JB
<u>Blueweed</u>	– BW	<u>Leafy Spurge</u>	– LS
<u>Burdock</u>	– B	<u>Oxeye Daisy</u>	– OD
<u>Canada Thistle</u>	– CT	<u>Pepper Grass</u>	– PG
<u>Common Mullein</u>	– CM	<u>Perennial Sowthistle</u>	– PS
<u>Common Tansy</u>	– CTy	<u>Queen Anne's Lace</u>	– QA
<u>Creeping Bellflower</u>	– CB	<u>Scentless Chamomile</u>	– SC
<u>Dalmatian Toadflax</u>	– DT	<u>Tall Buttercup</u>	– TB
<u>Dame's Rocket</u>	– DR	<u>Wild Caraway</u>	– WC
<u>Downy Brome</u>	– DB	<u>White Cockle</u>	– WCK
<u>Field Bindweed</u>	– FB	<u>Yellow Clematis</u>	– YC
<u>Field Scabious</u>	– FS	<u>Yellow Hawkweeds</u>	– YH
<u>Hoary Cress</u>	– HC	<u>Yellow Toadflax</u>	– YT

WORK ORDER	NAME	PHONE #	DIV. #	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
1			3	SE 12-7-1 W5	Weeds on Provincial land	Shane	Working with the Province to get funding for doing their weeds	29-Jun-20	31-Jul-20
2			5	Talon Peaks	Weeds on road	Shane & Crew #4	Will Pick & Spray at earliest opportunity	29-Jun-20	15-Jul-20

Recommendation to Council

TITLE: Beaver Mines Fire Hall Lot (Subdivision File No. 2019-0-152) Lot Configuration		
PREPARED BY: Roland Milligan		DATE: July 9, 2020
DEPARTMENT: Planning and Development		
		ATTACHMENTS: 1. Subdivision Information 2. Lot Plan with Topography
Department Supervisor	Date	
APPROVALS:		
Roland Milligan 	 Date	 CAO
Department Director	Date	 Date

RECOMMENDATION:

That Council approve the proposed site plan and lot configuration for Subdivision File No. 2019-0-152.

BACKGROUND:

At the request of the Pincher Creek Emergency Services Commission (PCESC) the MD proceeded with Subdivision Application No. 2019-0-152. The subdivision of the Lot 1, Block 8, Plan 121 0773, for the purpose of providing PCESC with a parcel of land within the Hamlet of Beaver Mines for the development a regional fire hall (*Attachment No. 1*). The application was approved at the December 3, 2019, Subdivision Authority meeting. To date, the subdivision has not been finalized due to further work requested of PCESC to provide a layout of the proposed building, lot access, and lot grading. This was to ensure that the approved lot would fit the proposed development.

This request is before Council in order to get Council's approval on the possible amendment of the lot size in order to accommodate the lot proposed lot development.

The MD received a site plan from PCESC showing the building layout, access/egress, and lot grading (*Attachment 2*). The plan was forwarded to our planner for comment.

Planner Gavin Scott reviewed the plan and gave the following comments:

*Attached I have marked in cross sections (**Attachment No 3**). Easier to calculate slope if it is depicted, but also provides a sense of what is happening outside the cut. In this case, I find the cut into what would be the MD parcel is unacceptable unless you can foresee the utilization of the MD parcel requiring to also cut to make the parcel usable. Otherwise they*

Recommendation to Council

should either move the project north and leave the MD parcel alone and/or propose a retaining wall if the MD parcel can be built on without a cut.

*I am curious about an engineering package that would fully evaluate the drainage for the entire property (not just the fire hall). As you know we have sensitive neighbors downslope and a future road for access to be built in there both on the up slope side and the downslope. Cutting gravel substrate may also require geotextile to stabilize the slopes, again need a Geotech report to see what materials we have here.
Your engineer should weigh into the analysis sooner than later.*

The request before Council is to approve the proposed site plan and the possible expansion of the lot to allow for the proposed earthwork to be contained within the future PCESC lot. However, Council may wish to have an engineer review the future capabilities or the impacts on the future development of the remainder of the MD parcel.

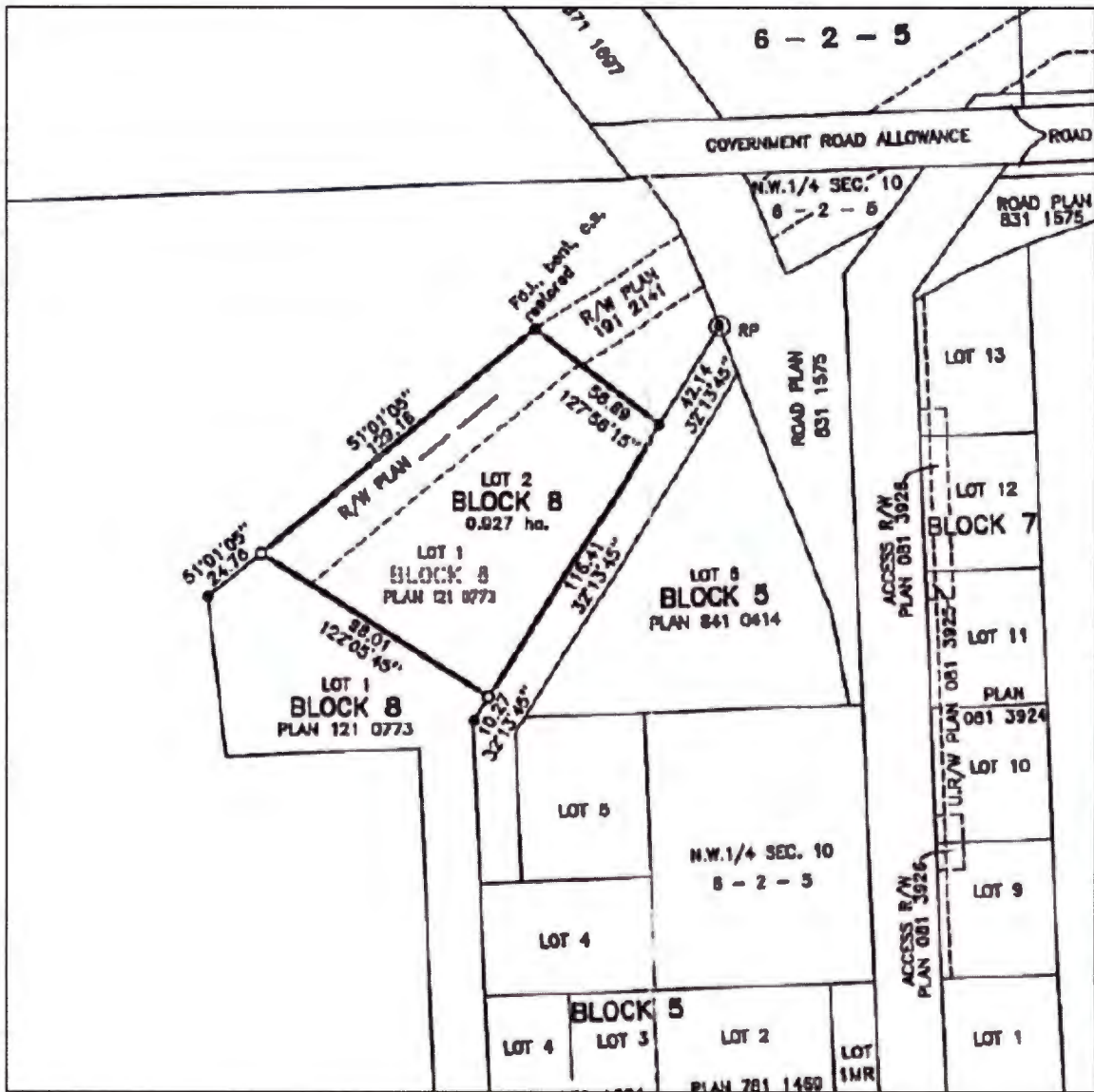
The MD's planner has also stated that the subdivision approval would remain valid and the movement of the lot line slightly to the west would not require a new subdivision application as the intent of the original decision remains.

Some of the engineering requirements regarding lot drainage and geotechnical analysis can be addressed at the development approval required for the future fire hall.

FINANCIAL IMPLICATIONS:

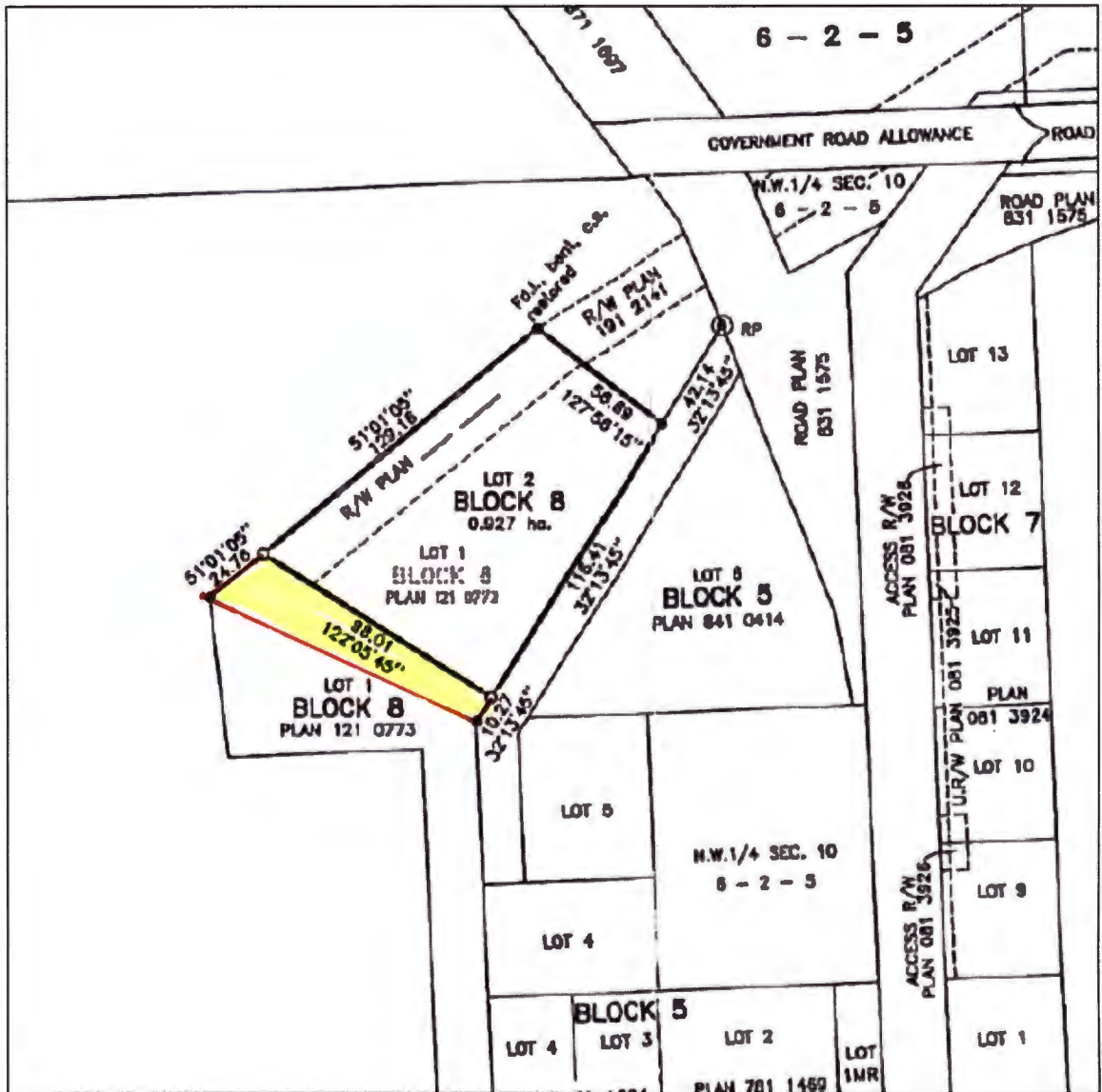
None at this time.

Recommendation to Council



Approved Lot Dimensions, File No. 2019-0-152

Recommendation to Council



A new lot configuration to take in the proposed earthwork would expand the size the approved lot from 0.927 ha (2.29 acres) to 1.05 ha (2.6 acres)

RESOLUTION

2019-0-152

M.D. of Pincher Creek No. 9 Public and Institutional subdivision of Lot 1, Block 8, Plan 1210773
within NW1/4 10-6-2-W5M

THAT the Public and Institutional subdivision of Lot 1, Block 8, Plan 1210773 within NW1/4 10-6-2-W5M (Certificate of Title No. 121 078 971), to create a 2.30 acre (0.93 ha) parcel from a 4.42 acre title for public and institutional use; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into a Development Agreement with the M.D. of Pincher Creek No. 9 which shall be registered concurrently with the final plan against the title(s) being created.

REASONS:

1. The proposed subdivision is consistent with the South Saskatchewan Regional Plan and complies with both the Municipal Development Plan and Land Use Bylaw.
2. The Subdivision Authority is satisfied that the proposed subdivision is suitable for the purpose for which the subdivision is intended pursuant to Section 7 of the Subdivision and Development Regulation.
3. The subdivision authority, in considering the written submission from Robert Bronson finds that the concerns are focused on future council decisions, development approvals and related engineering, and are therefore outside the parameters of the subdivision policies pertaining to the proposal.

INFORMATIVE:

- (a) Since the proposed subdivision complies with Section 663(d) of the Municipal Government Act, Reserve is not required.
- (b) That a legal description for the proposed parcel be approved by the Surveys Branch, Land Titles Office, Calgary.
- (c) The applicant/owner is advised that other municipal, provincial or federal government or agency approvals may be required as they relate to the subdivision and the applicant/owner is responsible for verifying and obtaining any other approval, permit, authorization, consent or license that may be required to subdivide, develop and/or service the affected land (this may include but is not limited to Alberta Environment and Parks, Alberta Transportation, and the Department of Fisheries and Oceans.)
- (d) Per amending Bylaw 1267-16, this property is designated Direct Control in the land use bylaw and as such all development approvals will be processed through the MD Council.
- (e) TELUS Communications Inc. has no objections to the above noted circulation.
- (f) Thank you for contacting FortisAlberta regarding the above application for subdivision. We have reviewed the plan and determined that no easement is required by FortisAlberta.

FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please have the developer contact 310-WIRE (310-9473) to make application for electrical services.

Please contact FortisAlberta land services at landserv@fortisalberta.com or by calling (403) 514-4783 for any questions.

- (g) ATCO Transmission high pressure pipelines has no objections. Questions or concerns can be forwarded to hp.circulations@atco.com.

- (h) Alberta Transportation – Leah Olsen, Development/Planning Technologist:

“Reference your file to create a parcel for public and institutional use at the above noted location.

The proposal is contrary to Section 14 and, resultantly by default, subject to the requirements of Section 15(2) of the Subdivision and Development Regulation, being Alberta Regulation 43/2002, consolidated up to 188/2017 (“the regulation”).

Alberta Transportation's primary objective is to allow subdivision and development of properties in a manner that will not compromise the integrity and associated safe operational use or the future expansion of the provincial highway network.

To that end, the parcel to be created and remnant land will gain indirect access to the provincial highway network solely by way of the local road system. Given this, strictly from Alberta Transportation's point of view, we do not anticipate that the creation of the parcel for public and institutional use as proposed would have any appreciable impact on the highway.

Therefore, pursuant to Section 16 of the regulation, in this instance, Alberta Transportation grants a waiver of said Sections 14 and 15(2).

Notwithstanding the foregoing, the applicant would be advised that any development within the right-of-way or within 300 metres beyond the limit of the highway or within 800 metres from the center point of the intersection of the highway and another highway would require the benefit of a permit from our department. This requirement is outlined in the Highways Development and Protection Regulation, being Alberta Regulation 326/2009.

The subject property is within the noted control lines; however, given that development setbacks will be maintained by default and all access to the highway is indirect by way of the county's local road system, in this instance, a permit from Alberta Transportation will not be required, and development of the parcel for public and institutional use could proceed under the direction, control, and management of the Municipal District of Pincher Creek No. 9 subdivision and development land use authority. The applicant could contact the undersigned, at Lethbridge 403-381-5426, in this regard.

Alberta Transportation accepts no responsibility for the noise impact of highway traffic upon any development or occupants thereof. Noise impact and the need for attenuation should be thoroughly assessed. The applicant is advised that provisions for noise attenuation are the sole responsibility of the developer and should be incorporated as required into the subdivision/development design.

Any peripheral lighting (yard lights/area lighting) that may be considered a distraction to the motoring public or deemed to create a traffic hazard will not be permitted.

Further, should the approval authority receive any appeals in regard to this application and as per Section 678(2.1) of the Municipal Government Act and Section 5(5)(d) of the regulation, Alberta Transportation agrees to waive the referral distance for this particular subdivision application. As far as Alberta Transportation is concerned, an appeal of this subdivision application may be heard by the local Subdivision and Development Appeal Board provided that no other provincial agency is involved in the application.”

- (i) Beaver Mines Resident - Robert Bronson:

“I have the following comments regarding the proposed 2.3 acre subdivision:

1) Once again the residents of Beaver Mines are being asked to approve bylaws without understanding what the plans are for the land. The original Dec 2013 bylaw was 4.4 acres *for Fire hall only* turned out to be something quite different. 2.3 acres is still too much land for a fire hall only. The residents along 3rd St require assurances that this land will not be used as a storage site for MD equipment, trailers, gravel etc. Considering the history of poor communications with BM residents, Council needs to ask the Pincher Creek Emergency services to provide a site plan to Beaver Mines residents prior to approval of the subdivision.

2) The fire hall will be located on a side hill with poor access. According to a Beaver Mine resident: 1) the current 5 M R/W roadway will not be adequate for large emergency vehicles to safely exit the site since there is substandard sight distance on the existing vertical curve 2) Proposed water /sewer lines under 3rd street need to be installed lower to allow for future road lowering while maintaining adequate frost cover and 3) The site may need to be expanded or reshaped to allow a possible common access to the metering station site as well as the new fire hall. Please confirm that the location and access issues been completely reviewed to ensure that the location is feasible?

3) It is my understanding that the development application **must** include "major landscaped areas including buffering and screening areas". Rather than wait for development application, Council needs to ensure that the subdivision application includes provision for buffering and screening requirements.

4) It is also my understanding that buffering and screening was to be incorporated in the pathway design. The 2016 Bylaw No. 1220- 11 was clear that a pathway would be included in the final design. The following statements were included in the bylaw:

- The Municipal District of Pincher Creek No. 9 (the MD), in conjunction with the Beaver Mines Community Association, is proposing to develop a walking path within the Hamlet of Beaver Mines.
- In order to allow for the walking path, a recreational use; a water storage facility, a public utility use; and a fire hall, public and institutional use, any new bylaw must allow for the following uses as defined within the LUB.

Council needs to ensure that the subdivision application includes provision for the pathway requirements.

5) The definition of Public and Institutional uses includes the phrase "and other municipal uses". I would clearly like to understand what "other municipal uses" include. For example, is a Public Works Building considered "Institutional". While it is not likely that a bulk water station (standpipe) or any public works building could be built at this site given the side hill location and access (Item 2) and future path (Item 4), I would like to have it clearly stated that a bulk water station (standpipe) cannot be built in a Public and Institutional zone.

Thank you for the opportunity to provide my comments regarding the proposed subdivision."

(j) TC Energy – Kayla McCarthy, Community Planner:

"Thank you for circulating this application to us. On behalf of TC Energy (TC), B&A Planning Group has reviewed the information provided and have determined that it is not within 200m of a TC pipeline or 750m of a TC facility. Therefore, we have **no comments** on this proposal. Please see **Attachment 1**, which contains a map of your area showing the approximate location of the TC Energy pipelines and infrastructure and associated referral buffers.


In relation to the attached map and in support of the referral process, we provide GIS data free of charge pending the completion of a Confidentiality Agreement with TC (see **Attachment 2**). The data indicates the approximate location of TC infrastructure in your municipality through two buffers:

- The 30m Prescribed Area, within which TC must provide written consent for any activity through the *Canadian Third Party Crossings Application Portal*: <https://piaqforms.tcenergy.com/Runtime/Runtime/Form/Welcome.Form/>, or
 - <https://www.tcenergy.com/sustainability/safety/safe-digging/canada/landowners-and-neighbours/>; and
 - The 200m pipeline and 750m facility assessment area, within which TC should be notified of any development to work collaboratively on safe development (as per CER requirements).

Attachment No. 1

Please continue to advise us of all land use, development, subdivision, and crossing related proposals in proximity to TC Energy's infrastructure. You may refer to TC Energy's Work Safely booklet (see **Attachment 3.**) and: <https://www.tcenergy.com/sustainability/safety/safe-digging/canada/landowners-and-neighbours/> for further information. Additionally, the Canadian Standards Association's Z663-18 Standard regarding "Land use planning in the vicinity of pipeline systems" is recommended to be purchased (\$200: <https://store.csagroup.org/>) and reviewed for information along with recommended best practices and policies related to planning and development in proximity to pipelines and related infrastructure.

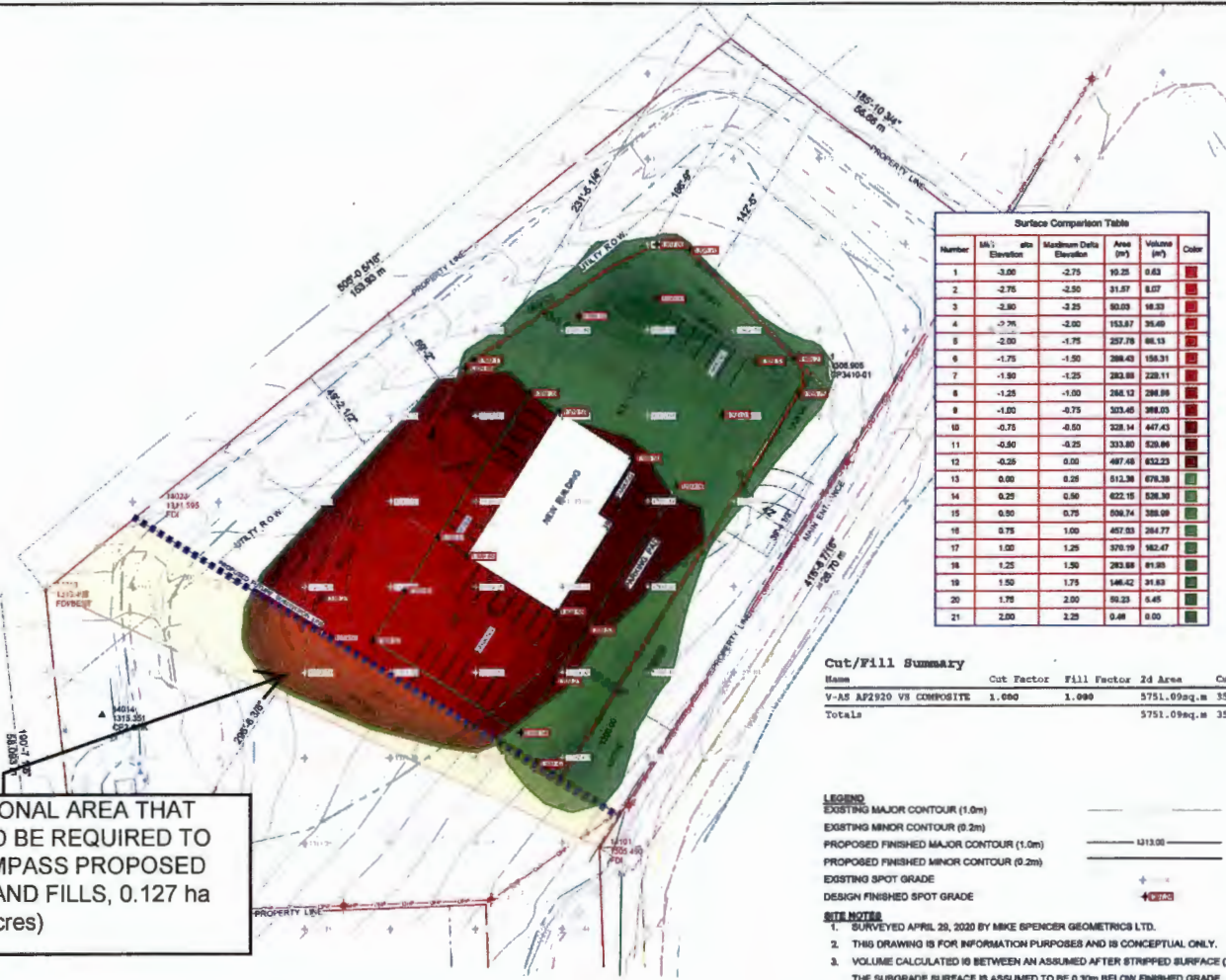
Please do not hesitate to contact us with any questions or comments. We otherwise look forward to receiving future referrals from you at TCEnergy@bapq.ca." (See Attachment)


CHAIRMAN

Dec 3/19
DATE



ADDITIONAL AREA THAT WOULD BE REQUIRED TO ENCOMPASS PROPOSED CUTS AND FILLS, 0.127 ha (0.31 acres)



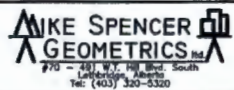
Number	Min. Elevation	Max. Elevation	Area (m ²)	Volume (m ³)	Color
1	-3.00	-2.75	19.25	0.63	Red
2	-2.75	-2.50	21.87	0.07	Red
3	-2.50	-2.25	60.03	18.33	Red
4	-2.25	-2.00	113.87	35.49	Red
5	-2.00	-1.75	257.79	68.13	Red
6	-1.75	-1.50	388.40	158.31	Red
7	-1.50	-1.25	283.88	228.11	Red
8	-1.25	-1.00	264.12	294.08	Red
9	-1.00	-0.75	323.45	398.03	Red
10	-0.75	-0.50	328.14	447.45	Red
11	-0.50	-0.25	333.80	528.89	Red
12	-0.25	0.00	497.48	632.23	Red
13	0.00	0.25	612.38	678.38	Green
14	0.25	0.50	622.16	638.36	Green
15	0.50	0.75	608.74	388.08	Green
16	0.75	1.00	467.03	284.77	Green
17	1.00	1.25	376.19	162.47	Green
18	1.25	1.50	283.88	81.80	Green
19	1.50	1.75	146.42	21.63	Green
20	1.75	2.00	62.23	6.45	Green
21	2.00	2.25	0.48	0.00	Green

Cut/Fill Summary

Name	Cut Factor	Fill Factor	3d Area	Cut	Fill	Net
V-AS AP21920 VII COMPOSITE	1.000	1.000	5751.09sq.m	3525.46 Cu. M.	1476.77 Cu. M.	2048.69 Cu. M.<Cut>
Totals			5751.09sq.m	3525.46 Cu. M.	1476.77 Cu. M.	2048.69 Cu. M.<Cut>

- LEGEND**
- EXISTING MAJOR CONTOUR (1.0m) ————
 - EXISTING MINOR CONTOUR (0.2m) ————
 - PROPOSED FINISHED MAJOR CONTOUR (1.0m) ———— 1213.00
 - PROPOSED FINISHED MINOR CONTOUR (0.2m) ————
 - EXISTING SPOT GRADE +
 - DESIGN FINISHED SPOT GRADE +

- SITE NOTES**
1. SURVEYED APRIL 28, 2020 BY MIKE SPENCER GEOMETRICS LTD.
 2. THIS DRAWING IS FOR INFORMATION PURPOSES AND IS CONCEPTUAL ONLY.
 3. VOLUME CALCULATED IS BETWEEN AN ASSUMED AFTER STRIPPED SURFACE (EXISTING GROUND LESS 0.15m) AND A DESIGN SUB GRADE SURFACE. THE SUBGRADE SURFACE IS ASSUMED TO BE 0.30m BELOW FINISHED GRADE.



NO	ISSUED	DESCRIPTION	DATE	BY	CHK	APP	ISSUE	DESCRIPTION	DATE	BY	CHK	APP
1	ISSUED	ISSUED FOR CLIENT REVIEW										


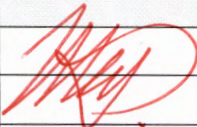
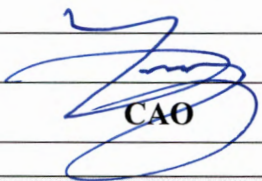
PROFESSIONAL SEALS (IF APPLICABLE)

BEAVERMINES FIREHALL

C/O SOUTHWEST DESIGN
GRADING SITE PLAN AND
CONCEPTUAL EARTHWORKS CALCULATION

PROJECT NUMBER 3411	DRAWING NUMBER C100	REVISION 0
SHEET OF TOTAL SHEETS 1 OF 1		

Recommendation to Council

TITLE: Q2 Financial Summary			
PREPARED BY: Meghan Dobie		DATE: July 9, 2020	
DEPARTMENT: Finance			
Department Supervisor		ATTACHMENTS:	
		<ol style="list-style-type: none"> 1. Actual vs Budget – June 30, 2020 2. Reserves – June 30, 2020 	
APPROVALS:			
			
_____		_____	
Department Director		CAO	
July 9, 2020		09 July 2020	
Date		Date	
RECOMMENDATION:			
That council receive the Q2 Financial Summary as information.			
BACKGROUND:			
<ul style="list-style-type: none"> • Financial information is to be provided to Council quarterly, with the exception of Q1. 			
FINANCIAL IMPLICATIONS:			
N/A			

Municipal District of Pincher Creek No 9.
Actual vs Budget
Segmented Net Income
June 30, 2020

	2020 Actual	2020 Budget	Variance	% of Budget Remaining	Comments
Wages					
Council	(53,163)	(170,800)	117,637	68.9%	
Administration	(636,249)	(1,408,820)	772,571	54.8%	
AES	(124,850)	(288,760)	163,910	56.8%	
Public Works	(1,021,398)	(2,317,730)	1,296,332	55.9%	
Taxes and Requisitions	13,602,420	11,410,450	2,191,970	-19.2%	Timing - Tax Revenue is recorded in May; however the MD has not made requisition payments of \$2.2M. Payments owing to ASFF (\$2M), PCESC (\$130k) and DIP (\$65k).
Investment Income	21,402	256,000	(234,598)	91.6%	Investment income for bonds is a year end entry
Council	(10,664)	(67,710)	57,046	84.3%	Favorable due to less travel, training, hotels, etc. as a result of COVID-19; as well as favorable payment timing for RMA and Alberta Southwest memberships (approx. 16k) because the due date is later in the year.
Administration	(389,190)	(957,690)	568,500	59.4%	Favorable due to timing and decreased spending as a result of COVID-19. Legal fees are on track to be fully spent (13k remaining of a total of 41k)
Fire	(55,923)	(61,750)	5,827	9.4%	Immaterial
Emergency Management (PCREMO)	(26,372)	(63,320)	36,948	58.4%	PCREMO is shared between the Town (49%) MD (49%) and Cowley (2%). Favorable as REMO initiatives have been delayed as a result of COVID-19.
Bylaw	(38,741)	(301,390)	262,649	87.1%	Timing as we have not yet paid the Q2-Q4 Enhanced Policing costs and the new province-wide policing initiative (approx. 230k combined).
Public Works	(2,146,430)	(3,820,750)	1,674,320	43.8%	See note (A) below
Lundbreck	(8,877)	(103,530)	94,653	91.4%	Due to the labour allocation from PW done at year end (budget 75k) and timing as result of minimal repair and utility costs thus far.
Airport	21,184	(38,290)	59,474	155.3%	Favorable due to the airport lease of 33K invoiced in Q1 offset by timing as a result of minimal repair and utility costs thus far and the PW labour allocation not yet posted (40k) .
WasteWater	(21,530)	(10,600)	(10,930)	-103.1%	Timing - service fees and charges still need to be billed in Q3/Q4, and timing a result of minimal repair costs to date.
Waste Management	(165,367)	(338,610)	173,243	51.2%	Landfill charges were on track to be fully spent, however, financial changes at the Landfill will be seen in Q3 & Q4. Recycling will be slightly over at year end as a result of a newly signed agreement. Labour allocation from PW done at year end (budget 115k), remaining debenture payments (264k).
Regional Water	(286,320)	(682,490)	396,170	58.0%	Contracted services will be over spent. This is due to 14k in unforeseen costs as result of a pipeline break along highway 3 and increased internet service costs for two metering station added at Castle and Beaver Mines metering stations
Cemetery - Town of Pincher Creek	-	(55,140)	55,140	100.0%	Have not yet paid the Town of PC.
Planning	5,059	(150,640)	155,699	103.4%	Favorable mainly due to timing - have not yet been fully invoiced or incurred expenses for Municipal Development Plan Subdivision Policy review, ORSCC and Superior Safety Codes.
Agricultural and Environmental Services	(24,944)	(13,170)	(11,774)	-89.4%	Timing - have not received the annual ASB grant (183k) offset by seasonal spending. Due to the seasonal nature of AES, we have not yet incurred substantial charges for pesticides, fuel, IT, contracted services and various other costs.
Recreation	(134,279)	(508,430)	374,151	73.6%	Have not yet paid the Town of PC for recreation.
Comm. Services	(330,013)	(306,830)	(23,183)	-7.6%	Timing - Have not received second half of the F.C.S.S. grant, offset slightly by payments remaining to the humane society. 9k still remaining in Council discretionary funding.
	-	-	-		
Deficiency of Revenue over Expenses Before Other	8,175,754	-	8,175,754		

Transfers to and from reserves are not recorded on the statement of operations under Generally Accepted Accounting Principles (GAAP) until the expense is incurred. For tracking purposes they are included in the above summary.
Q1: Jan - Mar; Q2: Apr- Jun; Q3: Jul - Sep; Q4: Oct - Dec

Note A Public Works

Labour Allocation to other segments (entry done at YE)	(251,000)
Sale of Gravel and Dust Control (seasonal - Q3)	(74,015)
Favorable Repair Costs due to timing - 50% through budget	103,622
Favorable Gravel Crushing invoices not yet received	206,795
Favorable Gravel Royalties mainly due to reversed year end accrual (164k) on pit 510. Working with Province to fix.	213,082
Favorable Dust Control and Cold Mix Products (seasonal - Q3)	215,380
Favorable Fuel and Grease (on track to be under budget due to change in fuel costs)	279,588
P.W. - Gravel Inventory Change - to investigate	212,547
Budgeted transfer to reserves not yet booked as based on actuals (booked at YE)	250,000
Debenture payment/revenue (landfill) not yet recorded	184,060
Other	334,261

****Confirmed with PW that spending is forecasted to remain within budget.**

Reserve Summary

June 30, 2020

GL ACCOUNT STRING	Restricted Surplus	Opening Balance	Transfer To Reserves*	Transfer From Reserve	Ending Balance	Notes
6-12-0-735-6735	Tax (Mill) Rate Stabilization	1,091,246	121,055	-	1,212,301	(A)
6-12-0-740-6740	Airport	329,771	-	-	329,771	
6-12-0-742-6740	Bridge Repair and Replacement	2,139,615	400,000	(29,246)	2,510,369	(B)
6-12-0-744-6740	Seniors Housing	200,000	-	-	200,000	
6-12-0-746-6740	Emergency Management	47,622	-	-	47,622	
6-12-0-748-6740	Gravel Reclamation Reserve	1,162,461	-	(8,820)	1,153,641	(C)
6-12-0-751-6740	Buildings	200,000	-	-	200,000	
6-12-0-752-6740	Equipment	2,298,901	800,000	(22,839)	3,076,062	(D)
6-12-0-753-6740	Next Year Completions	143,599	-	(20,376)	123,223	(E)
6-12-0-754-6740	Town Recreation Facilities	562,044	133,430	-	695,474	(F)
6-12-0-755-6740	Recycle Equipment M.D.	89,388	-	-	89,388	
6-12-0-757-6740	Road Construction	2,362,843	50,000	-	2,412,843	(G)
6-12-0-758-6740	Water Infrastructure	843,341	33,140	(27,830)	848,651	(H)
6-12-0-759-6740	Wastewater Infrastructure	370,495	40,000	(203,147)	207,348	(I)
6-12-0-761-6740	PCES Equipment Reserve	-	50,000	-	50,000	
		<u>11,841,325</u>	<u>1,577,625</u>	<u>(312,259)</u>	<u>13,106,691</u>	

*Transfers to Reserves are all the 2020 budgeted Transfers

(B) Bridge Files

	Completed	Open	Total
Bridge File #8860 Beaver Mines Creek		1,240	
Bridge File #13957 Connelly Creek		1,395	
Bridge File #75009 Wild Cat Ranch		19,038	
Bridge File #76293 Grumpy Road		-	
Bridge File #75377 Local Road over Screwdriver Creek		7,573	
	-	<u>29,246</u>	<u>29,246</u>

(D) Purchases

	Purchase Price
AES Spray Truck	-
6 Way Plow Attachment - Unit# 007 Loader	22,839
Steamer Unit	-
Standby Generator	-
	<u>22,839</u>

(E) REMO Surplus

	Opening Balance	Transfer To Reserves	Transfer From Reserve	Ending Balance	
Admin Artwork	9,611			9,611	Carryforward surplus for EMA committee - Request for use of funds sent to EMA Committee
Admin Safety Vests	1,970		(176)	1,794	Carryforward - Art Committee
Bylaw RCMP Contract	200		(200)	-	Carryforward -
Planning Documents	47,500			47,500	Carry Forward - MD Review and Development Plans 2019/2020
PW Gravel Crushing & Royalties	22,620			22,620	Carryforward -
PW Line Painting	20,000		(20,000)	-	Funds originally for line painting, re restricted for crack sealing work res 20/183
PW Crack Sealing	-	20,000	(20,000)	-	Res: 20/183 - funds restricted for crack sealing work to be done in 2020
Recreation - Ag Society Roof	5,000			5,000	Res: 17/435 Contribution to Ag Society for roof repairs, 2018 - MD Supports Grant Application for new roof. Keep reserve if grant not given
Diamond Software Upgrades	5,000			5,000	Upgraded scheduled for 2019, complete in 2020
Maycroft Road	15,002			15,002	Maycroft Road- Legal fees
Rounding	(2)			(2)	
	<u>143,599</u>	<u>20,000</u>	<u>(40,376)</u>	<u>123,223</u>	

(H) Project Name

	Transfers Out
Beaver Mines Water Servicing (BMW5)	11,059
Beaver Mines Distribution & Collection (BMDC)	16,771
	<u>27,830</u>

(I) Project Name

	Transfers Out
Beaver Mines Waste Water Solution (BMW5)	175,518
Beaver Mines Lift Station and Forced Main (BMLF)	16,630
Beaver Mines Waste Water Lagoon	11,000
	<u>203,147</u>

CHIEF ADMINISTRATIVE OFFICER'S REPORT

June 24, 2020 – July 14, 2020

DISCUSSION:

June 24	Post Council action items and letters with Exec. Assistant McClelland Emergency Management Advisory Committee Meeting with Castle regarding Support Letter ICF with Crowsnest Pass CAO
June 25	Bill 29 Conference Call Current Projects strategy meeting with Dir Ops.
June 26	Meeting with Castlevue Ridge re: development opportunities. Letters to Ministers in regards to Stimulus Funding Announcement
June 29	Landfill rate change Communication meeting Landfill Transfer Bin Agreement renewal
June 30	Water connection review for Castle/ BM SMT (Senior Mgmt Team) in Chambers
July 02	Cabin Hill Rd meeting – (Dir Ops, Dir Planning, PW Super and Road Foreman) Annual Incident Report Review with Safety Officer
July 03	PCCELC Opening Ceremonies at St Mike's and Canyon facilities Official Announcement of AMWWP Funding for BM Waste Water with MLA Roger Reid, Dir OPS and Reeve in Beaver Mines
July 06	PW Safety Meeting SMT monthly meeting that will include PW Superintendent and Road Foreman Facility Inspection for JHSC – Admin Building
July 07	Review Planning docs – late submission Water rate study (Lund, BM & Castle) – prelim meeting including finance dept BM WW Project - next steps meeting with Banner Engineering and AEP AEP (Alberta Enviro & Parks) Application deemed complete – public process begins Planning Session with our Planner from ORRSC Municipal Planning Commission Meeting
July 08	Water Rate Study JHSC Meeting in PW
July 09	Mgmt and CUPE Meeting Council Meeting Package prep CPO Agreement with Town CAO
July 10	Utility Bylaw and rate study JHSC Meeting
July 13	SMT (Senior Mgmt Team) in Chambers DIP record transfer to Province Patton Park Society Meeting in Lundbreck
July 14	Committee and Council Meetings

- Numerous other meetings throughout this period to address any issues or tasks from the June 23rd meeting.

Upcoming Meetings

- July 17 - Meeting with Beaver Mines Community Association Board
- July 21 - AMHSA Training

- July 23 - Strategy Meeting in Lethbridge with MPE, Banner Engineering, our Dir OPS and myself regarding Beaver Mines Water and Waste Water Project.

Points of Interest

- June 30 Stimulus Funding announcement was made regarding Beaver Mines Project – Approved under the AMWWP Program for up to \$4.56 M.
- New Landfill weight limits will commence August 01, 2020 – communication is well underway with additional signage at the Landfill.
- Water Rate Study is underway to determine appropriate costs for usage and capital replacement for water related services and infrastructure. This is to be presented to Council in Early Fall 2020. This will include the Hamlets of Lundbreck and Beaver Mines along with Castle Mountain Master Water Agreement.

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer’s report for the period June 24, 2020 – July 14, 2020.

Prepared by: Troy MacCulloch, CAO 

Date: July 09, 2020

Respectfully presented to: Council

Date: July 14, 2020

Recommendation to Council

G4b

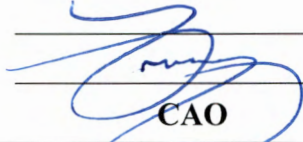
TITLE: Fencing Invoice 2018	
------------------------------------	---

PREPARED BY: CAO	DATE: July 2, 2020
-------------------------	---------------------------

DEPARTMENT: Administration

		ATTACHMENTS:
		<ol style="list-style-type: none"> 1. Invoice for fencing for Spring 2018, dated June 30, 2020 2. Original invoice for snowplowing dated August 18, 2018 3. Report to Council dated August 22, 2018 4. Letter to Mr. Hochstein dated September 5, 2018 5. Letter to Mr. Hochstein dated September 16, 2020
Department Supervisor	Date	

APPROVALS:

			
Department Director	Date	CAO	Date

RECOMMENDATION:
 That as there is no new information to support a change in decision, Council stands behind resolution 18/439 stating that the request from Lester Hochstein, dated August 18, 2019, for payment for snowplowing, be denied.
 And that Mr. Hochstein be made aware this matter is now closed.

BACKGROUND:
 Lester Hochstein submitted a handwritten bill for snowplowing in August 2018, Council discussed it on August 28, 2018 and made a resolution to deny the request for payment. In September 2019, Mr. Hochstein met with CAO Troy MacCulloch to again request the bill be paid. After much examination of files, no new information was found to support the change of the bill from snowplowing to fencing, and again Mr. Hochstein was denied payment. On June 30, 2020 Mr. Hochstein brought a new bill into the office, requesting the MD pay for fencing from 2018.

FINANCIAL IMPLICATIONS:
 N/A – no additional funds needed for this resolution.

June 30, 2020

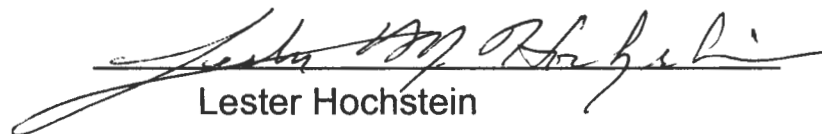
RECEIVED

JUN 30 2020

M.D. OF PINCHER CREEK

M.D. of Pincher Creek No. 9

As requested by Mr. Stevick to resubmit fencing bill for
the Spring of 2018 in the amount of \$ 1125.00 *J.H.*


Lester Hochstein

Aug 18, 18

M.D. No. 9

Snowplowing bill for
2017-18

15 Hrs @ 75⁰⁰ per hour
\$1125⁰⁰

Lester Hochstein

Lester M. Hochstein

Thank You

RECEIVED

AUG 20 2018


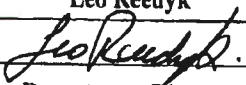
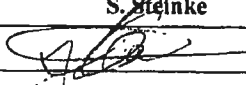
M.D. OF PINCHER CREEK

Aug 18-18

M D

C o u n t y

Recommendation to Council

TITLE: Snow Removal Invoice for Winter 2017/2018			
PREPARED BY: Leo Reedyk		DATE: August 22, 2018	
DEPARTMENT: Operations			
Department Supervisor		Date August 22, 2018	ATTACHMENTS: 1. Invoice from Lester Hochstein 2. Letter sent to resident on March 9, 2018 after submitting an invoice for snow removal
APPROVALS:			
Leo Reedyk  Department Director	August 22, 2018 Date	S. Steinke  Interim CAO	23 Aug 18 Date

RECOMMENDATION:
That Council deny the Invoice from Mr. Hochstein.

BACKGROUND:

On August 20, 2018 the Municipal District received an invoice from Mr. Lester Hochstein totaling \$1,125.00 for 15 hours of work at \$75.00 per hour for removing snow from Municipal District roads.

FINANCIAL IMPLICATIONS:

The Public Works Superintendent has the authority to hire contractors and residents to remove snow from Municipal District roads. The Public Works Superintendent did not hire Mr. Hochstein.



P.O. BOX 279
PINCHER CREEK, ALBERTA
T0K 1W0
phone 627-3130 • fax 627-5070
email: info@mdpincercreek.ab.ca
www.mdpincercreek.ab.ca

September 5, 2018

Lester Hochstein

Dear Mr. Hochstein:

Reference: Invoice for Snow Clearance

Council at their meeting held August 28, 2018, discussed your invoice regarding snow removal.

That the time, Council passed the following resolution:

"Moved that the request from Lester Hochstein, dated August 18, 2018, for payment for snowplowing, be denied."

Last winter was challenging with the snow events. Our public work crews worked diligently to clear the roads. Council has chosen to deny your request to pay the submitted invoice.

Yours truly,

S. Steinke, CLGM, CAO



P.O. BOX 279
PINCHER CREEK, ALBERTA
T0K 1W0
phone 403-627-3130 • fax 403-627-5070
email: info@mdpincercreek.ab.ca
www.mdpincercreek.ab.ca

September 16, 2019

Lester Hochstein

Dear Mr. Hochstein:

RE: Invoice for Snow Clearing

Council is aware of your request to have an additional look into your 2018 invoice for snowplowing. As you were denied by Council on August 22, 2018, for this invoice, you have since met with our current CAO and explained the situation as you see it. In your meeting with him, you stated that the invoice was for fence damage, and not for snowplowing.

Administration reviewed the information you provided, as well as examined their files for further materials regarding your claim that it wasn't for snowplowing, but for damage to a fence. No new information was found correlating fence damage for the period you are stating this happened. The only evidence supporting your request is your original invoice from 2018 for snowplowing, 15 hours at \$75 per hour for a total of \$1125. This request was previously looked at, and denied, by Council.

As there is no new information to support the change in your invoice, Council stands behind the original denial of your invoice and will now consider this matter closed.

Yours truly,

Reeve Brian Hammond

Box 208
Lundbreck, AB
T0K 1H0
July 7/20

RECEIVED

JUL 08 2020

M.D. OF PINCHER CREEK

M.D. of Pincher Creek No. 9
Box 279
Pincher Creek, AB T0K 1W0

Dear Mr. McCulloch:

Re: Lundbreck Community Hall

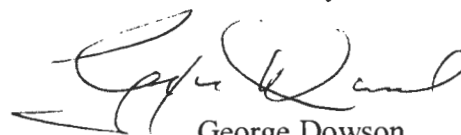
In January of 2019, the Lundbreck Citizens Council replaced the flooring in the Lundbreck Community Hall, due to the floor heaving because of rotting joists. This endeavour used up most of our casino proceeds, as well as a good portion of our operating account. When the contractor (Howard Brown Construction) completed this job, he informed us that if we did not put a skin around the rock foundation, the water would continue to flow under the hall, causing the joists to rot again, thus having to replace the flooring again. This reno cost us \$30,000.

Howard Brown gave us a quote for the outside foundation renovation, which came to a total of just over \$60,000. I have enclosed a copy of the quote with this letter. We have since applied for various grants to help get this job started and hopefully finished, this year. To date, we have received \$48,000 in grant money. Our next casino, was originally scheduled for sometime in 2021, but with Alberta Gaming being shut down, due to Covid-19, we may not be scheduled to work a casino till late 2021 or into 2022. We do not feel that it is a good idea to wait this long to get this job done, if possible.

We are wondering if the M. D. would be able to help us out financially to get this project on its' way. Any help would be greatly appreciated.

Thank you in advance for any financial help you may be able to give us.

Yours truly.



George Dowson
Treasurer
Lundbreck Citizens
Council

RECEIVED

JUL 08 2020

M.D. OF PINCHER CREEK



Howard Brown Construction and Roofing Ltd.
P.O. Box 2135 Lethbridge, Alberta
phone # 403-328-1224
fax # 403-328-1225
email: hbcr@shaw.ca

PG.1

Job Estimate

Date Feb.3, 2020

For:

Job / Name / Location:

Lundbreck Community Hall

Main Street

George Dowson

Lundbreck, Alberta

grbcomp@shaw.ca

403-628-3785

Table with 4 columns: Quantity, Description, Cost / Unit, Amount. Rows include Eastside and Southside sections with various construction items and their costs.

Estimated Job Cost Total

\$25,816.91

Estimated by: Lindsay

RECEIVED

JUL 08 2020

M.D. OF PINCHER CREEK



Howard Brown Construction and Roofing Ltd.
P.O. Box 2135 Lethbridge, Alberta
phone # 403-328-1224
fax # 403-328-1225
email: hbcr@shaw.ca

PG.1

Job Estimate

Date Feb.3, 2020

For:

Job / Name / Location:

Lundbreck Community Hall

Main Street

George Dowson

Lundbreck, Alberta

grbcomp@shaw.ca

403-628-3785

Table with 4 columns: Quantity, Description, Cost / Unit, Amount. Rows include items like 'Remove cement and excavate down to rock foundation' and 'Pour new cement pad- resloping properly'. Totals: Subtotal \$33,372.76, G.S.T. 5% \$1,668.64.

Estimated Job Cost Total

\$35,041.40

Estimated by: Lindsay

From: [Quentin Stevick](#)
To: [Jessica McClelland](#)
Subject: FW: Watering Livestock from Drywood Creek
Date: July 8, 2020 1:23:12 PM

From: Tracy Latham <tracylatham@live.com>
Sent: July 8, 2020 12:50 PM
To: Quentin Stevick <CouncilDiv1@mdpincercreek.ab.ca>
Subject: Watering Livestock from Drywood Creek

To Council members,

I am writing to you as Agent for Charlie Fischer of Fischer Ranch, regarding our Deeded land on Drywood creek across from Beemsterbowers.

We have had an ongoing issue with the neighbor's over access to the creek for watering cattle. We are aware that there is a bylaw not allowing fence structures to cross flowing water bodies although this is not enforced as many ranchers upstream and downstream have fences crossing the creek. Over the past ten years I have tried many ways to water the cattle there, the only thing that makes sense is to make a small access to the creek in my case I have used on single strand of poly electric rope which is white and highly visible, I attach it to a tree on the far bank with a break away string, so that if high water and flood occur it will simply break away and not cause a log jam. Last year the neighbor cut the rope 4 times, letting the cattle cross the creek and end up near the highway.

They also complained to the MD that I had a tractor in the creek and a letter was sent to Mr. Fischer. In truth it was highwater in the spring and the front tires of the tractor were in the water on the bank on our side of the creek to lift up debris that had been found in the water

I am writing this letter to ask the council to give us written permission to access water at Drywood creek for cattle with a simple one strand poly rope that will only be in place for three months during the summer and then removed.

Thank you for your attention to this matter

Regards
Tracy Latham

July 6, 2020

Reeve Hammond and Council
M.D. of Pincher Creek
PO Box 279
Pincher Creek, AB T0K 1W0

Dear Reeve Hammond and Council Members;

I hope this letter finds your Council and residents, safe and well during this time of uncertainty. Let us all continue to work together towards a brighter tomorrow!

Thank you for your 2020 commitment to STARS. We are very grateful for the steadfast devotion that the M.D. of Pincher Creek provides to STARS, especially in times like these. Like all essential healthcare providers, STARS does not have the option of putting things on hold until life returns to normal, whatever that will mean in the months ahead. The reality is, STARS has experienced a substantial increase in the volume of incoming calls to the Emergency Link Centre in Calgary, since the COVID-19 crisis erupted. Across all six bases in Western Canada, we have seen as high as, 650 incoming calls within one week. Although, we did not fly on all these requests, our STARS air medical crews responded to numerous COVID-related cases, in addition to the daily demands of medical distress like heart attack, stroke, and trauma.

Now with the busy summer season upon us, it also comes with an increase in MVC and ATV types of accidents yet, STARS is also experiencing an increase in calls related to pregnancy complications and distress such as gunshot wounds, and overdose circumstances. Our STARS Transport Physicians and air medical crew provide critical care assistance for rural community healthcare providers and industry-related requests. During the height of the pandemic, by aiding these communities, it may also, have helped to ease the possibility of overwhelming the tertiary care centres. STARS continues to fly an average of 8 missions daily for the communities and rural residents that we proudly serve. Since the outbreak, even though the economy has come to a halt and some continue to be at a stand-still, STARS crews are not among those, indicating the need for continued critical care response, despite the circumstances.

For many, the pandemic has brought on countless hardships, financial and other associated stresses and, we recognize that municipalities are dealing with many difficult circumstances. This has had an adverse effect on STARS as well. We too have suffered through the heartache of having to downsize several staff members across all six bases. Although, the requests for STARS has increased, our ability to fundraise 80% of the operational funding required, has dramatically decreased. It is understandable that we are seeing a reduction in donations and with the economy being impacted by the COVID-19 Pandemic, it is a concern for us all. This is magnified by the fact that STARS is unable to host most of our fundraising events i.e. golf tournaments, galas and rural community events, for the unforeseeable future. In times like these, we rely on our community partners like you, now more than ever.

Thank you for the life-saving partnership that we share with the M.D. of Pincher Creek. You are a vital part of the *Municipal Initiative Program*, that validates the extraordinary efforts of municipalities, to preserve that the highest level of critical care services will continue to be available to Albertans. Life still happens and STARS will respond.

STARS primary focus is the safety of our crew and our patients to maintain unimpacted operations. We remain diligent and meticulous in our quest to be mission ready and STARS is taking a physician-driven, calculated and gradual approach to a relaunch strategy.

Keeping this in mind, I am hopeful to see you again in-person, within the coming months for an annual update but, for now, current circumstances call for additional options to be made available. If council does not mind waiting to meet in-person, I will be in contact closer to November/December for an update. If council is interested, I am also accessible through Microsoft Teams, Zoom or Skype so, we always have that to fall back on with so many uncertainties right now. I look forward to seeing each of you again soon!

Together, we will continue our fight for life.

Take care and stay safe,



Sr. Municipal Relations Liaison

STARS Foundation

(780) 512-6205

gfarnden@stars.ca

ALBERTA
TRANSPORTATION

*Office of the Minister
Deputy Government House Leader
MLA, Calgary-Hays*

June 29, 2020

AR 80933

Mr. Brian Hammond
Reeve
Municipal District of Pincher Creek No. 9
PO Box 279
Pincher Creek, AB T0K 1W0

Dear Reeve Hammond: *Brian*

I am pleased to advise your council that your project, Beaver Mines Wastewater Treatment Upgrade, will be funded under the Alberta Municipal Water/Wastewater Partnership (AMWWP). Additional grant funding is being provided under this program to help stimulate economic recovery and support job creation.

Based on your submission/application, the Municipal District of Pincher Creek will receive a grant of 75 per cent the estimated eligible project costs, or up to \$4,561,730 for the project under this program. The final grant amount will be based on the actual eligible costs at the time of the project completion up to a maximum grant of \$4,561,730. With this funding, the municipality/commission will be solely responsible for all costs to operate, maintain, repair and replace the completed works.

Alberta Transportation is pleased to be able to provide this funding as we recognize that supporting water and wastewater infrastructure is critical to the quality of life, economic growth and residency of Alberta's communities.

Alberta Transportation staff will be in contact with your administration to formalize the funding agreement to undertake this work.

Sincerely,

Ric McIver
Minister

cc: Mr. Roger Reid, MLA, Livingstone-Macleod
Mr. Darren Davidson, Regional Director, Southern Region



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Edmonton - South West

July 2, 2020

To all Chief Elected Officials:

On June 29, the Premier announced the province's multi-billion dollar economic recovery plan. Recognizing the critical role that Alberta's communities play in our economy, the plan identifies up to \$500 million in support for our local governments as they recover from the pandemic and invest in infrastructure that supports economic productivity. This funding will help you complete shovel-worthy projects, create jobs in your communities related to the projects, and drive future economic growth. Along with this provincial investment, we are asking municipalities to commit to red tape reduction efforts to incentivize new, job-creating private sector investment.

The shovel-worthy projects you have been submitting were critical in helping us assess municipal needs, as well as your readiness to complete these projects. You will receive more information on how this funding will be allocated, and how your municipality can access it, in the near future. Since program details are coming soon, I encourage you to start planning and preparing to initiate your projects, especially if they can proceed this year. I can tell you that this program will be simple and easy to administer to ensure the province does its part in minimizing red tape.

We are also hopeful that we will receive clarity soon on any available federal funding to assist municipalities in responding to the pandemic. We are working with the federal government to ensure that this funding can be used to meet municipal needs and priorities.

I look forward to sharing more information with you shortly, and continuing to work with you to support Alberta's recovery.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Kaycee Madu'.

Kaycee Madu, QC
Minister

cc: Chief Administrative Officers
Paul Wynnyk, Deputy Minister of Municipal Affairs

SOUTHERN ALBERTA GRAZING SCHOOL FOR WOMEN & ALBERTA RANGE STEWARDSHIP COURSE



HAVE GONE VIRTUAL

SAME GREAT COURSES, NEW EXCITING FORMAT!

Shared Courses & Dates

- Grazing Principles & Practices - July 16
- Riparian 101 & Riparian Health Assessments - July 21
- Range Health Assessments - July 23

SAGSW Courses & Dates

- Ranching Women - July 28
- Mental Health in Agriculture Feat. Do More Ag Foundation - July 30 (Live Only)

****All presentations will begin at 9:00am****

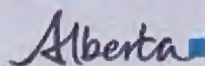
YOU CAN REGISTER FOR THESE COURSES AT

[HTTPS://ZOOM.US/WEBINAR/REGISTER/WN_JVGFIKL4RFA69BI9TEVTZW](https://zoom.us/webinar/register/wn_jvgfkl4rfa69bi9tevtzw)

Please note, webinars will be recorded with the exception of the Mental Health in Agriculture presentation from Do More Ag Foundation.



Webinars will be free!
 For more information contact:
 Kristi Stebanuk
 kstebanuk@cowssandfish.org
 (403) 382-0927



RECEIVED

JUN 22 2020

M.D. OF PINCHER CREEK

June 16, 2020

Reeve & Council
Municipal District of Pincher Creek No. 9
PO Box 279
Pincher Creek, AB T0K 1W0

Dear Reeve & Council,

Thank you for your donation. When you support **STARS**, you ride along with us on every mission. Your gift of \$5,930.00 will help us give our next patient hope.

Your donation helps us quickly respond to critically ill and injured patients in their time of need. You put the most advanced technology in our hands. You help ensure our crew receives the top training. Your support gives us the time, tools, and talent we need to provide care to those who needs us most. Since 1985, **STARS** has flown more than 40,000 missions across Western Canada.

Allies like you make it possible for **STARS** to be there for the next patient, like we were for our Very Important Patient (VIP) Ron Diller. Ron arrived at a rural hospital looking to treat his sudden and severe back pain when he took a turn for the worse. He went into cardiac arrest, needing nearly five minutes of CPR to be revived. After determining that Ron needed more advanced care, **STARS** was called to provide him with critical care and transport him to the nearest major trauma centre for the specialized care he needed.

It is because of your support that we were able to help Ron. It is because of you that Ron is able to live his best life today.

Before a helicopter can lift off, before a crew member can don a flight suit, before a ventilator can be turned on, we rely on the support of allies like you. Thank you for being part of our continuing fight to save lives.

Sincerely,



Andrea Robertson
President and CEO
STARS

From: Linda Erickson <Linda.Erickson@gov.ab.ca>

Sent: July 8, 2020 11:07 AM

Subject: Community Futures Network of Alberta Announces Succession Matching and Planning Workshop & Masterclass Series

Good Morning Aii,

Please see the [information](#) and [invite](#) below to learn more about a new initiative being launched by the southern CF's. This is good news for the SME's in our region – so please forward to your Chambers, EDC's and businesses in your community. Contact your local CF office (names/contact at the bottom of this message) for more info.

Thanks,

Linda Erickson

South West (Lethbridge)

Regional Economic Development

Alberta Economic Development, Trade and Tourism

403-381-5482 (office)

403-393-2614 (cell)



Community Futures Network of Alberta Announces Succession Matching and Planning Workshop & Masterclass Series

Succession Matching and Planning series kicks off with first event July 14, 2020

FOR IMMEDIATE RELEASE: July 6, 2020

Fort Macleod, AB – Eight Community Futures offices in southern Alberta have developed a Succession Matching and Planning (SMP) Project to address the need for succession planning and education resources within our rural business communities. In partnership with SuccessionMatching, the Alberta Business Family Institute, and Commercial Ventures, we are pleased to announce our series of workshops and masterclasses over the next twenty-one months, beginning with “Selling Your Business - Expert Panel”; a virtual discussion on July 14th.

We have an increasing number of clients approaching our offices asking about assistance with the sale of their business or its transition to a family member. Smaller communities in our regions have businesses simply choosing to shut down, thereby impacting the entire community. In many cases, business owners are unaware of their options or unsure about how to go about selling their business. This project will provide the resources and education needed to solve this problem.

The project has been made possible by the Rural Opportunities Fund, which is supported by Western Economic Diversification Canada (WD). The Rural Opportunities Fund supports community economic development projects and business retention initiatives, including community resiliency projects and business retention initiatives such as succession planning for small business owners.

The project is being coordinated by Community Futures Highwood, in collaboration with seven other Community Futures offices:

1. Community Futures Alberta Southwest
2. Community Futures Central Alberta
3. Community Futures Centre West
4. Community Futures Crowsnest Pass
5. Community Futures East Parkland
6. Community Futures Lethbridge
7. Community Futures Wild Rose

The SMP workshop and masterclass series project aims to raise awareness and educate business owners and their ‘circle of influence’ such as bank personnel, realtors, municipal government employees, and community stakeholders and to provide access to resources through our vendors. We endeavor to see businesses successfully transition to new owners, ensuring those businesses remain a vital part of our local economies.

This project is open to registration and targets rural entrepreneurs who are looking at transitioning out of their respective businesses in the future, either via a family transition or a

sale to an unrelated party. Event registration can be accessed through the Community Futures Facebook pages or via Eventbrite link:

<https://www.eventbrite.ca/e/selling-your-business-expert-panel-webinar-tickets-111251813168>

About Community Futures

The mandate of the Community Futures Network of Alberta is to support small business development and rural economic diversification in Alberta. We actively work with community and business leaders to foster rural economic growth and are partners in building vibrant and sustainable communities. We are supported by the Government of Canada through Western Economic Diversification Canada and have been assisting rural entrepreneurs for over 30 years.

<p>Darlene Sinclair Community Futures Lethbridge Region Executive Director (403) 320-6044 Work (403) 308-0553 Mobile (587) 800-8431 Home DSinclair@albertacf.com</p>	<p>Sara Noyes Community Futures Highwood Executive Director 1-403-995-4151 Work sara@cfhighwood.net</p>
<p>Shar Cartwright Community Futures Crowsnest Pass Manager +1 (403) 562-8858 Work +1 (403) 562-8857 Work Scartwright@albertacf.com. Box 818 Blairmore, AB T0K 0E0</p>	<p>Tony Walker Community Futures Alberta SouthWest Manager (403) 553-0264 ext 222 Work tony@cfabsw.com</p>
<p>Sean Blewett Community Futures Chinook General Manager 1-403-528-2824 Work 1-403-866-3688 Mobile sblewett@albertacf.com Medicine Hat</p>	

Classification: Protected A

Monday July 6th, 2020

Attn : Hon. Jason Nixon, Minister of Environment and Parks

Re : **Regional Recreation Opportunities** (B1-B2, C1-C5, L1-L4, P1-P3)
Bob Creek, Castle Wildland and Provincial Parks, Livingstone PLUZ and Porcupine Hills PLUZ

Dear Minister,

We, the undersigned Municipalities, strongly encourage and support the process our government is taking in engaging the various stakeholders within our Region. The diversity within one of our District's is striking and coupled with another, the opportunity to find consensus is even more daunting, however that did not deter us from adding our collective voice to this worthwhile endeavour.

As our area becomes more of a destination for tourism, it is our hope that a master plan will spring forth from the work that will allow for both motorized and non motorized networks to be interconnected and developed in a manner that respects the private landowners, public spaces and the environment itself. It is our hope that this plan will include budget allotments that will allow for proper signage, amenities and enforcement so that both the visitors and residents can utilize these networks and enjoy our natural landscape safely and in the manner they were intended.

We recognize there will be the need to protect certain areas to avoid conflict with natural watercourses and species at risk, and we strongly encourage our government to maintain this position, however, we are hoping that solutions come forward from these discussions that can promote our region in a way that both supports physical activity, motorized and non motorized recreation year round, and yet protects our environment where it is truly needed.

We trust in this process and how you have engaged the various stakeholders and look forward to continuing this conversation in a collaborative manner with all involved.

Respectfully submitted, the Councils of :

Municipal District of Pincher Creek No. 9



Municipal District of Willow Creek No. 26


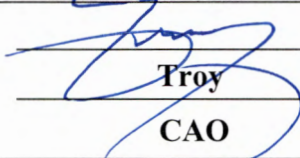


cc. MLA, Roger Reid
Livingstone Porcupine Recreational Advisory Group

Recommendation to Council

Ib

Council Meeting, July 14, 2020

TITLE: Amended Terms of Reference ICF - Town of Pincher Creek			
PREPARED BY: CAO		DATE: July 02, 2020	
DEPARTMENT: Admin			
			ATTACHMENTS:
Department Supervisor	Date	1. TOR from ICF Agreement with Town of Pincher Creek	
APPROVALS:			
			July 08, 2020
Department Director	Date	Troy CAO	Date

RECOMMENDATION:

That Council approve the amended Terms of Reference (TOR) for the ICF Agreement with the Town of Pincher Creek.

BACKGROUND:

At our first ICF Meeting in May, after the Agreement, the first order of business was to review our TOR to ensure all articles were still relevant. During this review it was noted that the original TOR did not allow for Alternates to vote, but simply to allow for quorum to be achieved. It was agreed by the Committee that Alternates should be allowed to vote and is thus before Council to ratify said decision.

FINANCIAL IMPLICATIONS:

n/a

Schedule A – ICF Terms of Reference

INTERMUNICIPAL COLLABORATION FRAMEWORK (ICF) COMMITTEE

TERMS OF REFERENCE (TOR)

for

TOWN OF PINCHER CREEK & MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

Mission: Responsive community building.

Vision: To build and support our community together.

JOINT TERMS

1. Under the terms of their Intermunicipal Collaboration Framework (ICF), the Town of Pincher Creek and the Municipal District of Pincher Creek No. 9 (MD) have agreed to establish a joint Intermunicipal Committee Terms of Reference (TOR).

TASK

2. The task of the Committee is to foster open, meaningful and ongoing communication with the intent of fostering effective and ongoing collaboration between the Town of Pincher Creek and the Municipal District of Pincher Creek No. 9; ensuring routine monitoring of the health of their intermunicipal relationship and agreements; and to provide a forum for dealing with issues and capitalizing on opportunities that are sustainable and in the long-term best interests of the citizens of the Town and MD. In so doing, the Committee will develop recommendations to the Councils of both municipalities on matters of intermunicipal strategic direction, shared funding and cooperation.

PURPOSE

3. The purpose of these Terms of Reference and Protocols is to clarify the expectations of the ICF Committee and set out the rules that will guide collaborative discussions between the Town of Pincher Creek and the Municipal District of Pincher Creek No. 9.

PARTIES

4. The parties to the ICF and thus to these Terms of reference and Protocols are the Town of Pincher Creek and the Municipal District of Pincher Creek No. 9.

5. Both parties have agreed to collaborate in a good faith attempt to reach mutually agreeable results that take into account the fair and equitable interests of both municipalities.

ICF COMMITTEE COMPOSITION

6. The Councils of The Town of Pincher Creek and the Municipal District of Pincher Creek No. 9 will each appoint three elected (2 Designates & 1 Alternate) officials and one Administrative Official to the Intermunicipal Committee. ICF Committee Members shall be appointed for a minimum term of two (2) years.

QUORUM

7. Quorum shall be any two elected officials from each municipality and one administrative official (CAO) or appointed administration from each party.

8. Quorum shall be established at the start of a meeting. Under normal circumstances, should there be no quorum, ½ hour (30 minutes) after the scheduled starting time of a meeting, the meeting will be adjourned. In exceptional cases, quorum may be waived by mutual agreement.

MEETING CHAIR AND ADMINISTRATIVE SUPPORT

9. The Committee Chair shall be elected by the members of the Committee from amongst the Elected Officials assigned by Council to the ICF Committee. For the reasons of continuity, the Chair shall normally serve two years, unless otherwise agreed. The Committee Chair position will rotate between the Town and MD.

10. When serving as the Committee Chair, the parties (Town or MD) Administration shall notify the Chair when opportunities or issues arise. The Chair with the support of both Administrations is responsible for calling the meetings, establishing the Agenda, organizing and engaging the ICF Committee Members and leading positive and productive discussions with the Committee ensuring

both the Town and MD issues are fully explored, synthesized and distilled. The Chair will ensure that the ICF Committee update to Councils will be consistent and clear and that any recommendations are fully explored understood and in consensus, with common agreed language in the messages back to Councils.

ALTERNATES

~~11. There will be no alternates or observers except for purposes of quorum, the administrative officials may designate an alternate should one or both be unable to attend a meeting.~~

Each Municipality will assign one Alternate at their Organizational Meetings. Both Alternates will enjoy full voting privileges and authority of standing members of this committee, when activated.

OBSERVERS

12. Observers are permitted at the discretion of the Chair. Observers will not be permitted to participate in the deliberations of the Committee.

CONFLICT OF INTEREST

13. It shall be the responsibility of any member of the Committee or Administrative Support Teams to alert the ICF Committee of any pecuniary or other potential conflicts of interest (MGA Section 169-173). This is not about voting alone, it also recusing oneself prior to discussions. The Committee shall then be responsible for determining how best to address the conflict or perception of conflict.

ADMINISTRATIVE TECHNICAL OR EXPERT SUPPORT

14. Support from staff members from each party is permitted. There is no restriction on the composition of such support. Staff members shall not participate in discussions unless invited to do so by the meeting Chair.

ROLE AND ATTENDANCE OF EXTERNAL TECHNICAL OR EXPERT ADVISORS

15. If the presence of an external advisor or technical expert would enhance the discussion of an issue or issues, the Committee may invite external technical or expert advisors to attend a meeting. The Committee Chair shall be responsible for issuing such an invitation, identifying the topic for the Experts involvement and setting scheduled time for their participation.

REPRESENTATION AT NEGOTIATION SESSIONS

16. Both parties agree that attending Committee meetings shall be a priority for all members of the Committee and MGA Division 7 Section 174.
17. All members of the Committee shall have an equal voice at the table.
18. Advisors and support team members will be allowed to speak only when recognized by the meeting Chair.

MEETING FREQUENCY, SCHEDULE AND LOCATION

19. The Committee shall meet at least annually.
20. The annual schedule of meetings is to be jointly established by September 1 of the previous year, so that it can be taken into consideration by the parties in preparation for their respective organizational meetings.
21. The location of meetings shall alternate between the Town and MD.

SESSION AGENDAS

22. The Committee Chair and Administration shall be responsible for developing the agenda for each meeting in consultation with Committee members.
23. Summary Notes for the previous meeting will be provided within 10 calendar days following that meeting. The administrative support for the Committee will distribute the agenda seven days in advance of the meeting that it covers.
24. The administrative support will also coordinate the distribution of any supporting materials to Committee members.

RECORD KEEPING AND MEETING SUMMARY NOTES

25. The administrative support for the Committee will produce and distribute confidential summary notes for each meeting. These summary notes will constitute the neutral record of Committee deliberations and will be provided to Committee members no later than 10 calendar days following a meeting. The summary notes are to be reviewed as one of the first orders of business at the next scheduled meeting so that they can be confirmed as being a true representation of what took place at the meeting that they summarize. The notes are confidential and may not be used as evidence in any other proceeding unless mutually agreed by the parties.

RESPECTFUL DISCUSSION AND BEHAVIOUR

26. Committee members agree to engage in respectful behaviour and to respect different points of view at all times throughout the Committee's work. As needed, the Chair or any Committee member may call for a "time out" or caucus.

CAUCUSING

27. Caucusing can be a useful tool. Both parties agree that caucusing will be used as needed and that either party may request a caucus at any point during the course of the Committee's deliberations.

28. When a caucus is requested, the Chair will establish a time limit for the caucus recognizing that if necessary, such a time limit may be extended. At the conclusion of a caucus, the Chair will ask both parties to report on the results of the caucus beginning with the party that had requested the caucus. Each party shall be free to determine what to report.

RESOLUTION OF ISSUES AND CONSENSUS

29. Issues will be resolved by the Committee using a consensus model with consensus being defined as, "both Parties can live with the outcome". Once synthesized and distilled to a consensus by the Committee the recommendations are provided to the Town and MD Councils. All ICF Committee members will represent and support the consensus reached at the ICF Committee meeting when updating their respective Councils. Attempts will be made to ensure when reporting back to Councils, all Designates will have the same interpretation of what was in consensus (if possible in writing).

30. Any agreement reached by the Committee is to be considered an agreement in principle for recommendation and is subject to the approval of both Councils.

DECISION-MAKING AUTHORITY

31. Respective Councils for each party shall be the ultimate decision-making authority.

32. The ICF Committee shall not have any authority to bind respective Councils or to commit to any financial expenditure that has not been delegated to it.

REPORTING TO COUNCILS

33. The Committee is responsible for keeping respective Councils informed and to represent the views of Councils in its deliberations.

34. Unless mutually agreed, reporting to Councils will be done in closed session to respect the confidentiality of the Committee's work. The information provided is not to be disclosed by any Committee member or member of Council or the Administration to the media or any other person unless mutually agreed by the Committee members or unless the information is already in the public domain. Information and messaging from the Committee must be clarified and consistent when reporting to their respective Councils and only shared when and if approved by Council.

CONFIDENTIALITY

35. Except as set out elsewhere in these Protocols or unless the parties have specifically mutually agreed to release information, all discussions, summary notes, other records or information generated for the purposes of the Committee's work shall be confidential and treated as such.

36. Council members and/or members of the respective Administrations may be informed about the Committee's deliberations during closed sessions on the condition that the information shared is kept confidential and within the context consistent with the overall ICF Committee's collective message, not detail specific to certain members of the ICF Committee.

37. Any information that is in the public domain need not be considered confidential. The discussion of such information, however, is to be considered confidential.

WITHOUT PREJUDICE DISCUSSIONS, NO ATTRIBUTION AND FULL DISCLOSURE

38. Full disclosure of all relevant information and frank, open and honest dialogue are essential to understanding the range of interests and issues related to the intermunicipal relationship and to the ultimate success of the Committee's deliberations with respect to the issues at hand. The parties therefore agree that all ideas, opinions, points of view, observations and suggestions are to be considered as having been put forward in a good faith attempt to reach agreement. This being the case, everything that is said as part of the Committee's discussions is to be considered privileged, not for individual attribution and "without prejudice". As a result, nothing that is said as part of the Committee's work can be used as evidence or information in any other process or proceeding. The outcome of issues resolved can be shared as agreed by the Committee with Council and only publically when and if approved, and when directed by Councils.

INFORMATION-SHARING

39. Both parties agree that they will act in good faith and make all reasonable effort to inform and provide requested and relevant information to the Intermunicipal Committee.

COMMUNICATION WITH THE MEDIA

40. The parties agree that it is in their mutual best interests to create the conditions of trust and respect that will give the Committee the best chance of being successful. Negotiating through the media runs counter to this and is therefore to be avoided.

41. The parties agree that the ICF Committee shall be responsible for developing key messages and recommendations as to whether to engage the media and if so, how. To that end, each must confirm with their Councils through standing agenda items related to “key messages” and “media release”. Key messages are to be mutually agreed by the ICF Committee and Council prior to any media release or other engagement with the media.

COMMUNICATION WITH THE PUBLIC

42. During the course of the Committee’s work, it may be necessary and/or desirable to communicate with or otherwise engage the public. The parties agree that the Committee will be responsible for determining how best to do this and that any action to do so will be based on mutually agreed messages and methods, with both Councils being informed and appropriately involved.

SOCIAL MEDIA

43. Personal social media accounts shall not be used to provide information related to the Committee’s work ensuring that no social media presence happens unless coordinated, consistent and appropriately responsive to the needs of the public.

PROVINCIAL LAW AND REGULATIONS

44. Notwithstanding any of the provisions of these Terms of Reference and Protocols, when they are in conflict with Provincial law or regulation, Provincial law or regulation will prevail.

PEACE OFFICER SHARED SERVICE AGREEMENT

This Agreement made this __ day of _____, 2020

**Town of Pincher Creek
P.O. Box 159
Pincher Creek, Alberta T0K 1W0
A Municipality of the Province of Alberta
OF THE FIRST PART**

AND

**Municipal District of Pincher Creek No. 9
P.O. Box 279
1037 Herron Avenue
Pincher Creek, Alberta T0K 1W0
A Municipality in the Province of Alberta
OF THE SECOND PART**

WHEREAS, The Town of Pincher Creek employs Peace Officers to provide shared services with the Municipal District of Pincher Creek No 9, and

WHEREAS, the municipalities are desirous of establishing agreement to share Town of Pincher Creek Peace Officer services for the purpose of conducting municipal bylaw enforcement, community education, providing assistance to each other, and for the safety of Peace Officers in both municipalities, and

WHEREAS, the Town of Pincher Creek will seek from the Alberta Solicitor General and Public Security the appointment for the Peace Officers thus having jurisdiction for the appointed statutes within both municipalities, and

WHEREAS, the Peace Officer Act, R.S.A 2007, being Chapter P-3.5, requires that an agreement be entered into between both municipalities.

NOW THEREFORE, this agreement witnesses that in consideration of the terms and conditions contained in this agreement, the municipalities set out as follows;

1. The purpose of this agreement shall be to allow Town of Pincher Creek Community Peace Officers to assist both municipalities in the performance of their duties by working together with the intent of achieving the common Animal Control objectives.
2. The Municipal District of Pincher Creek No. 9 agrees to pay the Town of Pincher Creek based on a per call-out rate. The cost for Animal Control services will be borne by the Municipal District of Pincher Creek No. 9.

3. The breakdown of the rate per call-out is as follows: \$250.00 per call out on a complaint basis only, plus mileage;
 - a. The Town of Pincher Creek will invoice monthly for services provided. The Municipal District of Pincher Creek No. 9 acknowledges any court time related to the prosecution of any bylaw matter will form part of the hours of services provided.
 - b. The Municipal District of Pincher Creek No. 9 agrees to pay the Town of Pincher Creek the sum of all costs associated with the kenneling of animals.
 - c. The Town of Pincher Creek will not invoice for these costs if the costs are recovered from the Animal's owner.
 - d. The Municipal District of Pincher Creek No. 9 agrees to pay the Town of Pincher Creek all legal costs associated with the prosecution of all Municipal District of Pincher Creek No. 9 Bylaws.
 - e. Any costs recovery made by the Town of Pincher Creek will be applied to the cost and only the remaining balance will be forwarded.
4. Each municipality shall maintain general liability insurance coverage covering the Peace Officer Services provided under this agreement.
5. Both Municipalities acknowledge that any complaint received with respect to the provisions of Peace Officers Services by Peace Officer pursuant to this agreement shall be immediately forwarded to the respective person designated to receive such complaints pursuant to the disciplinary policies in place for the department.
6. Each municipality agrees to indemnify and save harmless the other municipality (or their agents, servants, officers, elected officials or employees) with respect to any claim, action, suit, proceeding or demand including those related to negligence, made or brought against the municipality (or any of them, their agents, servants, officers, elected officials, or employees) by the third party with respect to any occurrence, incident, accident or happening relating to the provisions of Peace Officer Services pursuant to this agreement, excepting any occurrence, incident, accident involving negligence or intentional torts by each municipality (or their agents, servants, elected officials or employees);
7. Each Municipality agrees to share radio frequencies by allowing the other municipality to transmit and receive on their frequency.
8. For the purpose of this agreement, the terms "department of jurisdiction" shall mean the municipality whose corporate boundaries encompass the joint operations.
9. The overall mandate is to reduce Bylaw infractions through targeted enhanced enforcement and awareness efforts that will be consistent, professional and effective within the boundaries of the Municipal District of Pincher Creek No. 9.

10. This enforcement will be conducted related to bylaw matters involving Animal Control Offences. The Offences will be captured under the Municipal District of Pincher Creek No. 9 bylaws which could be subject to change from time to time.
11. Deliverables will include quarterly reports and statistics, recorded number of infractions, amount of revenues going back to the Municipal District of Pincher Creek No. 9 and an annual review with stakeholders.
12. During the Peace Officers time in the M.D. of Pincher Creek the Peace Officers will continue to report to the Town of Pincher Creek Chief Administrative Officer as needed who will then communicate directly with the M.D. of Pincher Creek Chief Administrative Officer.
13. In the event a complaint or request for an investigation is received from another agency, the Peace Officer shall ensure the department of jurisdiction has been notified and no action will take place until the procedure outlined in Section 5 of this agreement is followed.
14. When a peace officer is assisting the department of jurisdiction, the officer in charge shall be the most senior officer from that department.
15. Any fines generated through enforcement shall be forwarded to the municipality of jurisdiction.
16. If the Authorization to Employ Peace Officers for the Town of Pincher Creek is terminated by the Alberta Solicitor General and Public Security, then this agreement will similarly be immediately terminated;
17. This agreement may be reviewed periodically;
18. Notwithstanding Section 12 of this agreement, any party may terminate or suspend this agreement without cause by;
 - a. Providing written notice to the other parties at least six (6) months prior to their withdrawal.
19. If any municipality terminates this agreement, the Alberta Solicitor General and Public Security office will be immediately advised of this termination and instructed to amend the Peace Officer appointments by removing the other municipality's jurisdiction.

Contact Information:

Town of Pincher Creek

Laurie Wilgosh, CAO
Box 159, 962 St John Avenue
Pincher Creek, Alberta T0K 1W0

Municipal District of Pincher Creek No. 9

Troy MacCulloch, CAO
Box 279, 1037 Herron Avenue
Pincher Creek, Alberta T0K 1W0

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures this ___ day of
June _____, 2020

Town of Pincher Creek

Municipal District of Pincher Creek No. 9

Mayor, Don Anderberg

Reeve, Brian Hammond

Laurie Wilgosh, CAO

Troy MacCulloch, CAO

SEAL

SEAL